

FINANCE COMMITTEE

Meeting Date: Tuesday, April 14, 2009

MEMBERS:

ATTENDANCE

Ms. Dee Weaver (Chairperson)	Yes
Mr. Fernando Salinas	No
Mr. Jay Augustine	Yes

AGENDA:

1. Next Meeting – May 12, 2009 @ 6 p.m. at the Service Center
2. Comments of Chairperson (Ms. Weaver) or Mr. Salinas
3. Treasurer’s Report – Cash Flow
4. Bid Awards:
 - Restore Masonry for \$62,300 to restore/repair masonry at Oak Park Elementary School.
 - Malcor Roofing for \$119,240 to re-roof/repair O’Donnell Elementary School
 - R.J. Kuhn for \$31,572 to install a kitchen grease trap at East Aurora High School.
5. Levy – 2008
2009
6. Medical Benefit Plan Survey Results
7. Employee Benefit Approval Time Line
8. 2009/2010 Budget
9. Donations:
 - \$1,000 to East Aurora High School, \$1,000 to Waldo Middle School and \$1,000 to Simmons Middle School from State Farm Insurance, 2702 Ireland Grove Road, Bloomington, IL
 - Artificial Heart to East Aurora High School from Mr. Manuel Gonzales at M5Gonz@yahoo.com
 - Eleven CD’s with photographs of cheerleading activities to District 131.
 - Numerous office furniture and warehouse racks to District 131 from JVC Electronics.
10. Executive Session

ACTION ITEMS:

1. Motion to approve the Monthly Financial Reports.
2. Motion to approve the bid of \$62,300 from Restore Masonry to restore/repair masonry at Oak Park Elementary School
3. Motion to approve the bid of \$119,240 from Malcor Roofing to re-roof/repair O'Donnell Elementary School.
4. Motion to approve the bid of \$31,572 to install a kitchen grease trap at East Aurora High School.
5. Motion to accept the donation of \$1,000 to East Aurora High School, \$1,000 to Waldo Middle School and \$1,000 to Simmons Middle School from State Farm Insurance, 2702 Ireland Grove Road, Bloomington, IL.
6. Motion to accept the donation of an Artificial Heart to East Aurora High School from Mr. Manuel Gonzales at M5Gonz@yahoo.com.
7. Motion to approve the donation of eleven CD's with photographs of cheerleading activities to District 131.
8. Motion to approve the donation of office furniture and warehouse racks to District 131 from JVC Electronics.

INFORMATION ITEMS:

1. Next Finance Committee Meeting is scheduled for May 12th, 2009 @ 6 p.m. at SSC.
2. 2008/2009 Levies. The actual levy extension amount for 2008 was \$16,459,062 compared to the expected levy amount of \$17,206,801. Mr. Augustine distributed a time line for the 2009 tax levy.
3. Medical Benefit Plan Survey Results – 360 employees responded to the survey. A summary of the survey is included in the packet and will also be posted on the website. The results of the survey will be taken to the next Insurance Committee Meeting.
4. Employee Benefit Approval Time Line – Mr. Augustine presented the time line with approval scheduled for the June 15th Board Meeting.
5. 2009/2010 Budget – Mr. Augustine distributed the Budget Time Line.

FINANCE COMMITTEE

Meeting Date: Tuesday, March 10, 2009

MEMBERS:

ATTENDANCE

Ms. Dee Weaver (Chairperson)	Yes
Mr. Fernando Salinas	No
Mr. Jay Augustine	Yes

AGENDA:

1. Next Meeting – April 14, 2009
2. Comments of Chairperson (Ms. Weaver) or Mr. Salinas
3. Treasurer's Report – Cash Flow
4. Book Adoption – Middle School Social Studies
5. Beverage Bid Time Line
6. Working Cash Investment Plan
7. Lawn Maintenance Lease Agreement
8. Survey to Employees on Medical Benefit Plan
9. Donations
 - Eight hearing aids from the Du Page Convalescent Center
 - Nine treadmills, 7 Xtrainers and 5 bikes to Waldo Middle School from the Life Fitness foundation
 - \$500.00 to East Aurora High School from BP Fabric of America Fund
10. Grants – Acceptance of a Grant from I.S.B.E. for \$43,734 for education of homeless children; this is in partnership with West Aurora School District.

ACTION ITEMS:

1. Motion to approve the Monthly Financial Reports.
2. Motion to approve the Municipal Lease Agreement covering 2 lawn mowers from 7/2/2009 to 8/2/2011.
3. Motion to accept the donation of 8 hearing aids from the Du Page Convalescent Center.
4. Motion to accept the donation of 9 treadmills, 7 Xtrainers and 5 bikes to Waldo Middle School from the Life Fitness Foundation.

5. Motion to accept the donation of \$500.00 to East Aurora High School from BP Fabric of America Fund.
6. Motion to accept the Grant from I.S.B.E. for \$43,734 for education of homeless children; this is in partnership with the West Aurora School District.

INFORMATION ITEMS:

1. Next Finance Committee Meeting is scheduled for April 14, 2009 @ 6 p.m. at SSC.
2. Comments of Chairperson – Discussed stimulus package and State Funding
3. Book Adoption – Middle School Social Studies – Ms. Denean Adams made a presentation to the committee on the Pearson/Prentice Hall Series. Five series were analyzed by the Textbook Adoption Committee and this series was the number one choice.
4. Beverage Bid Time Line – Mr. Augustine distributed the time line for the selection process.
5. Working Cash Investment Plan – Presently going through Old Second National Bank to invest the proceeds from the sale of \$19.5 Million in working cash bonds. Still working on final decision.
6. Survey to Employees on Medical Benefit Plan – 220 employees participated in the survey. Will receive the results this week.

FINANCE COMMITTEE

Meeting Date: Tuesday, June 9, 2009

MEMBERS:

ATTENDANCE

Ms. Dee Weaver (Chairperson)	Yes
Ms. Annette Johnson	Yes
Mr. Jay Augustine	Yes

AGENDA:

1. Next Meeting – July 14, 2009 @ 6 pm at the Service Center
2. Comments of Chairperson (Ms. Weaver) or Ms. Johnson
3. Treasurer's Report – Cash Flow
4. Treasurer's Bond – Annual Action Item
5. Annual Resolutions – Action Items
 - Prevailing Wage Rates
 - Depositors – Bank
 - Establishment of Imprest Revolving Fund
 - Establishment of Petty Cash Revolving Fund
 - Appointing Jay Augustine as District Treasurer
6. Bid Awards
 - Pest Control
 - Toilet & Changing Room Remodel at Simmons Middle School
7. Primary – Action Items
Secondary – Action Items
Spec. Ed. - Action Items
Bilingual – Action Items
8. Special Ed Presentation – Ms. Gudgeon
9. Beverage Contract
10. Employee Medical Insurance
11. Grants
 - Acceptance of a Grant from The William G. McGowan Charitable Fund, Inc. of \$5,000 for the EHS's CatSkills Summer Freshman Transition Program.
 - Acceptance of a Grant from Communities in Schools for \$20,000 for EHS students participating in the Dunham Academy dual credit program in 2009-10.
12. Donations:
 - \$500.00 to East Aurora High School from Heff Jones, 901 N. First St., DeKalb, IL 60115.
 - Seven Hearing aides and several hearing aide batteries to District 131 from the Du Page Convalescent Center, 400 North County Farm Road, Wheaton, IL.

13. Executive Session

ACTION ITEMS:

1. Motion to approve the Monthly Financial Reports.
2. Motion to approve setting the amount of the annual Treasurers Bond at \$20,000,000.
3. Motion to approve Resolutions for:
 - Prevailing Wage Rates
 - Depositors – Bank
 - Establishment of Imprest Revolving Fund
 - Establishment of Petty Cash Revolving Fund
 - Appointing Jay Augustine as District Treasurer
4. Motion to approve the bid of \$33,192.00 from Terminex to provide pest control services to the district for three years.
5. Motion to approve the bid of \$83,730.00 from Schramm Construction for Toilet and Changing Room Remodel at Simmons Middle School
6. Motion to approve the proposal for primary staffing positions for 2009-10:
 - 2.5 FTE teachers due to an anticipated increase in enrollment
 - .5 Assistant Principal at Bardwell School
 - .5 Physical Education Teacher
 - .5 Administrator for the early Childhood Program to be paid out of preschool grant fund
 - 1 additional TBE facilitator for the Bilingual Department to be funded out of the Title III Grant.
7. Motion to approve the proposal for Special Education positions for 2009/10:
 - .5 FTE Social Worker
 - 1 FTE Teacher for a pre-school blended class room
 - 1 FTE Bilingual Teacher Assistant for a pre-school blended class room
8. Motion to approve an additional ESL Intervention Teacher for Allen Elementary funded from Title 111.
9. Motion to approve a five year contract with American Bottlers (Dr. Pepper) to provide beverage vending services to the District.
10. Motion to approve the Employee Medical Insurance Renewal Plan for 2009-2010.
11. Motion to accept a Grant from the William G. McGowan Charitable Fund, Inc. of \$5,000 for the EHS's CatSkills Summer Freshman Transition Program.
12. Motion to accept a Grant from Communities in Schools for \$20,000 for EHS students participating in the Dunham Academy dual credit program in 2009-2010.
13. Motion to approve the donation of \$500.00 to East Aurora High School from Herff Jones, 901 N. First St., DeKalb, IL 60115.

14. Motion to approve the donation of seven hearing aides and several hearing aide batteries to District 131 from the Du Page Convalescent Center, 400 North County Farm Road, Wheaton, IL.

INFORMATION ITEMS:

1. Next Finance Committee Meeting July 14, 2009 at 6pm @ the Service Center.
2. ESL Intervention Teacher for Middle School – Ms. Beatrice Reyes Childress is requesting approval for this position to serve our middle school bilingual students who have been in the program for 5+ years that are not yet eligible to exit the program based on their ACCESS scores being below 4.0. These are students based on our RTI model that would be considered Tier 2 or Tier 3 in need of additional support. This additional support will be the last intervention for these students prior to being evaluated for special education services if needed. The committee is requesting additional information regarding the “job description”, what resources will be used, what the expectations will be. Handouts are provided in the P&P section.
3. ESL Intervention Teacher for High School – Mrs. Beatrice Reyes Childress is requesting approval for this position to serve our high school bilingual students who have been in the program for 5+ years that are not yet eligible to exit the program based on their ACCESS scores being below 4.0. These are students based on our RTI model that would be considered Tier 2 or Tier 3 in need of additional support. This additional support will be the last intervention for these students prior to being evaluated for special education services if needed. The committee is requesting additional information regarding the “job description”, what resources will be used, what the expectations will be. Handouts are provided in the P&P section.
4. Special Ed Presentation –
 - Ms. Gudgeon informed the committee of a change in the Special Ed Law regarding class size which will require 5 additional Special Ed teachers (3 for elementary and 2 for middle school and 5 teacher assistant positions (3 for elementary and 2 for middle school) for the beginning of the 2009-2010 school year. This was presented as information only at this point. Handouts are provided in the P&P section.
 - Due to ISBE law on Response to Intervention Implementation by 2010-2011, Ms. Gudgeon requests for a Response to Intervention Coordinator and one RTL Coach to be contracted for 2 years. This was presented as information only at this point. Handouts are provided in the P&P section.