

Professional Personnel

Temporary Personnel - Student Teachers/Interns

District 131 will cooperate with the education departments of colleges and universities by providing placements for students who wish to do their practice teaching in this District. The Board may approve the use of student teachers/interns under the direction and supervision of certified staff, when the administration determines that it is beneficial to the District. However, such teachers/interns must be engaged in the pursuit of educational degrees, certification, or advance certificate endorsements.

The students will be placed through and with the full approval of the Director of Human Resources. An appropriate personnel file will be provided and kept for each student teacher/intern.

The Director of Human Resources will receive student teacher/intern placement requests. After reviewing the academic profile of each prospective student teacher/intern, the Director of Human Resources will recommend the placement or rejection of the student teaching applicant.

Also, the Director of Human Resources will consider requests from certified staff who wish to act as cooperating teachers for student teacher/interns.

No individual who has been convicted of a criminal offense listed in Section 5/21B-80 of the School Code is permitted to student teach or complete field or other clinical experience.

Before permitting an individual to student teach, begin a required internship, or participate in any field experience in the District, the Superintendent or designee shall ensure that:

1. The District performed a *complete criminal history records check* as described below; and
2. The individual furnished evidence of physical fitness to perform assigned duties and freedom from communicable disease pursuant to 105 ILCS 5/24-5.

A *complete criminal history records check* pursuant to 105 ILCS 5/10-21.9 shall include:

1. Fingerprint-based checks through (a) the Illinois State Police (ISP) for criminal history records information (CHRI) pursuant to the Uniform Conviction Information Act (20 ILCS 2635/1), and (b) the FBI national crime information databases pursuant to the Adam Walsh Child Protection and Safety Act (P.L. 109-248);
2. A check of the Illinois Sex Offender Registry (see the Sex Offender Community Notification Law (730 ILCS 152/101 et seq.); and
3. A check of the Illinois Murderer and Violent Offender Against Youth Registry (Murderer and Violent Offender Against Youth Community Notification Law (730 ILCS 154/75-105, amended by 97-154).

Unless the Board specifically approves otherwise, no student teacher/interns will be paid from District funds that are not reimbursable from other sources. Student teacher/interns will not receive medical, dental or group life insurance or other benefits.

Student teachers/interns may be videotaped in the classroom as part of the teacher performance assessment and licensure requirements under Section 21B-30(f) of the Illinois School Code. In addition, student teachers/interns are required to submit examples of student work, as well as their lesson plans and feedback, as part of the teacher performance assessment and licensure requirements under Section 21B-30(f) of the Illinois School Code. Parents and/or guardians of students, or students of 18 years of age or older, will be provided a release form for the student's optional participation in any video recordings taken in connection with a student teacher/intern's teacher performance

assessment and licensure requirements, as well as for the authorization for the student's class work to be submitted by the student teacher/intern pursuant to the teacher performance assessment and licensure requirements.

LEGAL REF.: Adam Walsh Child Protection and Safety Act, P.L. 109-248.
Uniform Conviction Information Act, 20 ILCS 2635/1.
105 ILCS 5/10-21.9, 5/10-22.34, and 5/24-5.

CROSS REF.: 4:175 (Convicted Child Sex Offender; Screening; Notifications)

ADOPTED: March 6, 2017