



FINANCE/PERSONNEL COMMITTEE MEETING

Meeting Date: May 2, 2022. This Committee Meeting was held at the Administrative Center, 310 Seminary Avenue.

Members:

- Ms. Annette Johnson, Board President
- Mr. Dan Barreiro, Vice President and Committee Chair
- Mr. Alex Arroyo, Board Member
- Mr. Mark Sheahan, Interim CFO
- Ms. Jalitza Martinez, Executive Director of Staff & Student Svcs
- Dr. Jennifer Norrell, Superintendent
- Mr. Steve Megazzini, Asst. Superintendent of Operations
- Mrs. Rachel Wisniewski, Asst. Finance Director

Attendance:

- Yes
- Yes
- Yes
- No
- Yes
- Yes
- Yes
- Yes

Participants: None

Meeting called to order at 6:02 pm

Public Comments – 2 - None

Monthly Financial Reports - 3 Routine financial reports are presented each month. There were no questions.

The committee agreed to move to the full board for approval at the May 16, 2022 meeting.

Custodial Bid 4 – Mrs. Wisniewski advised the Committee that the Custodial Supply Bid for supplies with the exception of chemicals that is currently with Warehouse Direct. The chemical contract does not expire until 8/1/2022. All other items under the custodial supply bid is currently out to bid, and the Bid Opening will be done on Thursday, May 12, 2022. Recommendations will be brought to the Committee on Monday, June 6, 2022

Emergency Authorization for two (2) 1:1 Teacher’s Assistants 5 – Mrs. Martinez requested two (2) additional Teacher’s Assistants for students with IEP’s that require these assistants to meet those IEP accommodations. Mr. Barreiro asked if these positions will be continual thru 12th grade or year by year. Mrs. Martinez advised one (1) of these positions is required for a new move in student per their IEP and depending on their yearly evaluations and progress would determine the assistant yearly renewal. The other one (1) is for new IEP students internal.

The committee agreed to move to the full board for approval at the May 2, 2022 meeting.



Request Addition of a Data and Information Systems Analyst position 6 – Mrs. Martinez advised this person will work within the Tech Department working with manage single sign on application, rosters and various platforms, including professional development. Dr. Norrell advised this position is a vacancy fill, not all new money. It is a collaboration, new job description.

The committee agreed to move to the full board for approval at the May 18, 2022 meeting.

Old Business- None

New Business- Mr. Barreiro asked if we can get a budget calendar for the next committee meeting on Monday, June 6. Mrs. Wisniewski and Dr. Norrell will work on that for the next meeting.

Meeting adjourned at 6:10 p.m.