



FINANCE/PERSONNEL COMMITTEE MEETING

Meeting Date: June 6, 2022. This Committee Meeting was held at the Administrative Center, 310 Seminary Avenue.

Members:

- Ms. Annette Johnson, Board President
- Mr. Dan Barreiro, Vice President and Committee Chair
- Mr. Juan Sifuentes, Jr.
- Mr. Alex Arroyo, Board Member
- Mr. Mark Sheahan, Interim CFO
- Ms. Jalitza Martinez, Executive Director of Staff & Student Svcs
- Dr. Jennifer Norrell, Superintendent
- Mr. Steve Megazzini, Asst. Superintendent of Operations
- Mrs. Rachel Wisniewski, Asst. Finance Director

Attendance:

- Yes
- Yes
- Yes
- No
- No
- Yes
- Yes
- Yes
- Yes

Participants: None

Meeting called to order at 6:02 pm

Public Comments – 2 None

Donations – 3 Cowherd Donation from Delta Sigma Theta Sorority, Inc.; EAHS NJROTC Donation from Philip and Carol Pogue; “Once a Tomcat, Always a Tomcat Scholarship Fund from Bryan Taylor; Hermes Elementary Donation from Ms. Nancy Hall.

The committee agreed to move to full board for approval at the June 13, 2022 meeting.

Monthly Financial Reports - 4 Routine financial reports are presented each month. There were no questions.

The committee agreed to move to the full board for approval at the June 13, 2022 meeting.

FY22 Year End Financial Projections - 5 Tabled to June 13, 2022 BOE meeting by Dr. Norrell.

Custodial Bid - 6 Dr. Norrell recommended to reject all bids due to cost increase and explore expanding broader base of bidders, including Co-Op. Mrs. Annette Johnson mentioned the high increase on the items that were bid on. The committee agreed to reject the bids and reconvene in July for new bids.

The committee agreed to table until the July 5, 2022 committee meeting.



Committee 2022 – 2023 Meeting Dates – 7 Mr. Barreiro accepted the dates proposed, but asked for a time change to the meetings. The Finance & Personnel committee meetings will now begin at 5:30 p.m. effective July 5, 2022.

The committee agreed to move to the full board for approval at the June 13, 2022 meeting.

2021 – 2022 Independent Audit Engagement – 8 EASD previously held a 3-year engagement with Crowe Horwath, LLP. We will continue with the firm, but with a 2-year engagement.

The committee agreed to move to the full board for approval at the June 13, 2022 meeting.

2022 – 2023 Tentative Budget – 9 Tabled to June 13, 2022 BOE meeting by Dr. Norrell.

Summer Food Service Agreement with Sodexo 2022 – 10 Mr. Barreiro discussed the proposal for summer school pricing for breakfast (\$1.75 per student), and lunch (\$3.47 per student) for Sodexo to supply summer school meals at Allen, Gates, and Johnson. Dr. Norrell discussed that our current summer school vendor, Preferred Meals was not able to meet their contractual guidelines for summer school meals. Sodexo is our Secondary and PreK provider and they are able to cook fresh on site and deliver to Allen, Gates, and Johnson during summer school. The District did review 3 additional vendor pricing, Sodexo was more cost efficient, cook onsite, delivery to Elementary sites and already in District. In July we will need to explore next school year for PreK – 5th school year meals.

The committee agreed to move to full board approval for the June 6, 2022 meeting.

Request for 1 (one) additional Structured Learning Classroom Teacher for Gates Grades 2-3 – 11 Mrs. Martinez discussed we've surpassed our headcount and additional staff is needed to meet guidelines and additional projections for school year 2022 – 2023.

The committee agreed to move to full board approval for the June 6, 2022 meeting

Request for 1 (one) additional Structured Learning Classroom Teacher for Gates Grades K-1 – 12 Mrs. Martinez discussed we've surpassed our headcount and additional staff is needed to meet guidelines and additional projections for school year 2022 – 2023

The committee agreed to move to full board approval for the June 6, 2022 meeting.

Request for 1 (one) additional Special Education Instructional Teacher for Brady Elementary – 13 Mrs. Martinez discussed we've surpassed our headcount and additional staff is needed to meet guidelines and additional projections for school year 2022 – 2023.

The committee agreed to move to full board approval for the June 6, 2022 meeting.



Request for 1 (one) Lead Parent Educator for Jumpstart at ECC, Grant Funded- 14 Mrs.

Martinez discussed supporting the growth of the program and supply additional supports for our current Lead Parent Educators.

The committee agreed to move to full board approval for the June 6, 2022 meeting.

Request for 1 (one) Special Education Teacher for EAEC – 15 Mrs. Martinez discussed we need a certified SPED teacher to cover all content areas and encore classes.

The committee agreed to move to full board approval for the June 6, 2022 meeting.

Request for 1 (one) new Board Certified Behavior Analyst, Grant Funded – 16 Mrs. Martinez discussed the Board Certified Behavior Analyst is needed to meet the needs and specialized area of support for students who struggle with behaviors. Mr. Barreiro asked if this is a current, new, or additional position. Dr. Norrell advised the only current staff member with a BCBA is serving in a PreK role and grant funded and is not able to move into this role or support this role for K-12.

The committee agreed to move to full board approval for the June 6, 2022 meeting.

Review of Revisions to the Following IASB PRESS (Illinois Association of School Boards Policy Reference Education Subscription Service) – 17

- a. 3:70 General School Administration Succession of Authority
- b. 5:70 General Personnel-Religious Holidays
- c. 5:110 General Personnel-Recognition for Service
- d. 5:140 General Personnel-Solicitations By or From Staff
- e. 5:240 Professional Personnel-Suspension
- f. 6:70 Instruction-Teaching About Religions
- g. 6:140 Instruction-Education of Homeless Children
- h. 6:330 Instruction-Achievement and Awards

Mrs. Martinez discussed the two (2) minor word changes recommended by the lawyers and mentioned this was the standard 5 year review of these policies. No additional changes were made.

Old Business – None

Dr. Norrell discussed that our Insurance Brokerage firm is still working on recommendation for casualty liability insurance that will come to the full board on June 13, 2022 meeting. The broker is still working on the proposal.

New Business

Meeting adjourned at 6:17 p.m.