

*All Children Can and Will Learn*  
**Aurora East Schools**  
**District 131**  
School Service Center  
417 Fifth Street, Aurora, Illinois 60505-4794 – Telephone 630/299-5550  
Fax: 630/299-5584

**NOTICE OF BUILDINGS & GROUNDS COMMITTEE MEETING**

Annette Johnson, President of the Board of Education of School District Number 131, Kane County, Illinois hereby calls a **Buildings & Grounds Committee Meeting** of said Board of Education. This Committee Meeting is to be held at the McKnight School Service Center, 417 Fifth Street, Aurora, Illinois on **July 5, 2012, 4:00 p.m.** Agenda for the Committee Meeting is as follows:

**AGENDA**

1. Architect/Construction Manger Report
2. D131 Construction Manger Report
3. Building acquisition update
4. Rental procedures revision
5. Paper Bid and recommendation
6. Rollins Mechanical Room Repairs Bid
7. Fire Alarm System Testing 3 year contract bid and recommendation
8. Define project accounting and contingency
9. Approval of change order process
10. Review new projects
11. Land donation by Habitat for Humanity for property adjacent to Cowherd School
12. Action item for extending lease for the ASC

Next meeting: August 2, 2012 @ 4:00 p.m. @ 417 Fifth Street, McKnight Service Center

Dated this 3<sup>rd</sup> day of July, 2012

DF/jc