

BUILDING & GROUNDS COMMITTEE MEETING

Meeting Date: Thursday, September 6, 2012 4:00 p.m.

MEMBERS:

ATTENDANCE

Mr. Ray Hull	Yes
Mr. Richard Leonard	Yes
Mr. David Finlay	Yes
Ms. Annette Johnson	Yes

AGENDA:

1. Architect/Construction Manger Report
2. D131 Construction Manger Report
3. Purchase of Van
4. Building acquisition update
 - a. Fred Rodgers
 - b. Indian Trial
 - c. Waubonsee
5. Resolution for Sale of Personal Property

Action Item:

Resolution for Sale of Personal Property

Informational Items:

1. **Construction Manager Report (CCA)** – Mr. Craig Welter (Cordogan Clark & Associates) reported regarding Summer Projects. He reported that the following projects have been completed: Fascia/Soffit repairs at Allen and Simmons, Tuck-pointing at Allen, Beaupre, Brady and Oak Park, Roofing Repairs at Dieterich, O'Donnell and Simmons, Windows at Allen and Gates and the Exit Stair at Rollins. He reported that the Rollins Mechanical work is ongoing with a September completion date. Currently there is work still being completed at the chimney, boiler and duct work.

Mr. Welter also reported that the first draft of the 10 year Life Safety Survey for the District has been completed. Mr. Welter distributed a handout to committee members for each location outlining the repairs that need to be completed. The repairs are broken down into two categories; Major (Urgent - related to code violations and should be repaired in one year and Minor (these repairs may have a 3 year process for completion). CCA indicated that there will be a preliminary meeting to review this and additional items from the ROE inspections. This meeting will be held in the next 30 days. It was also discussed that the District needs to be in compliant with State Codes. Mr. Finlay informed committee members that there may be some items on Life Safety Survey that have already been completed over the summer.

Ms. Johnson informed committee members that the ROE and Life Safety items should be addressed immediately. She also asked that the minutes reflect that she feels that Buildings and Grounds Department has been mismanaged. She has no respect for the way that Jay Augustine or

the Maintenance Department has spent the District money. They have wasted the tax payer's money.

Mr. Welter informed the committee members the Magnet Academy will be going out to bid at the end of the month. Mr. Welter presented the committee members with a handout and project description, estimated cost and project schedule. Mr. Hull asked if the ROE will walkthrough should take place prior to construction. Mr. Welter informed the committee that Mr. Ken Cameron from the ROE has already completed a walk through and pointed out some areas of concern. A motion was approved to move to Finance Committee the acquisition of the Fred Rodgers Academy.

Mr. Kirk Albinson (Cordogan Clark & Associates) informed committee members the qualification process for bidding of the Fred Rodgers Academy. He stated that the request for qualification will be included in bid package. Bid will be awarded to the lowest responsive and responsible bidder. He also informed committee members that there are currently still 4 tenants that are in the building that need to be relocated by the end of November. Mr. Finlay will be in touch with the tenants to determine their status.

Ms. Johnson informed committee that the Early Childhood Grant did not get accepted by the State.

Mr. Welter informed committee he will bring preliminary drawings for the VNA to next Buildings and Grounds Meeting.

2. **D131 Construction Manager Report** - Mr. Finlay informed committee that during the storm on August 5th, approximately 4,500 sq.ft. of Krug School roof was torn off. There was water intrusion and firms dehumidifying and making repairs to allow school to start on time. He also informed committee that the District is working with the insurance company for reimbursement of damages.
3. **Purchase of Van** – Mr. Finlay presented two (2) proposals for the purchase of a used delivery truck. Ms. Johnson stated that there should be no delivering of Sodexo materials in truck. Committee approved purchase of truck and will move to Finance for approval.
4. **Building Acquisition Update** – Mr. Finlay reported that the Fred Rodgers will be closing next week and some rekeying of doors and access control doors will take place. There is currently one (1) staff member working four hours on the 4th floor. Once the building is acquired, additional requirements regarding staff will need to be addressed. The District has approved Substitute Custodians, however, there are approximately 8 on the list currently and 5 of these positions are being taken by employees out on leave or Workmen Comp. The Indian Trail property will not be pursued due to the Pre School Grant being declined by the State. He also reported that the Waubensee property is still on hold.
5. **Resolution for Sale of Personal Property** – Mr. Finlay presented to the committee members a resolution to dispose of unusable teacher's desks, old rusted student desks, truck load of misc. scrap steel, copper tubing and bronze pool grates. The funds from this sale will be dispersed back into the general funds. Committee approved motion to move to the Board as an action item.

The next Buildings and Grounds meeting will be held on Thursday, October 4, 2012 at 4:00 p.m. at the McKnight Service Center, 417 Fifth Street, Aurora, IL 60505.