

BUILDING & GROUNDS COMMITTEE MEETING

Meeting Date: Thursday, October 3, 2013 4:00 p.m.

Richard Leonard - Chairman

MEMBERS:

ATTENDANCE

Mr. Ray Hull	Yes
Mr. Richard Leonard	Yes
Mr. Marty Feltes	Yes

AGENDA:

1. Architect/Construction Manger Report
2. Resolution Authorizing Sale of Personal Property
3. Nicor Enerchange Transaction Confirmation
4. Energy Agent and Audit Agreement
5. Review Scavenger Request for Proposal

Informational Items:

1. **Architect/Construction Manager Report** – Mr. Craig Welter, Cordogan, Clark and Associates, reported that the High School Improvements Project received ROE occupancy on October 2nd for the office area. There is an ongoing punch list that is being completed. He also discussed the cracks in the Multi-Purpose Room. There was an inspection and probable cause was product that was applied. The manufacturer will replace it with different material. Mr. Feltes indicated a dry core sample has been requested and the contractor will supply the sample along with the manufacturer there to witness. Mr. Hull inquired if this process would affect the scheduling completion date of October 28th and Mr. Welter indicated that it should not.

Bid were received and opened for the ASC – Indian Trail Expansion. A total of twelve bids were received with Schramm Construction being the apparent low bidder. Mr. Welter informed the Committee prior to prequalification and approval the district will have to give final approval. Mr. Feltes indicated that Grant Funds are involved and the bid was well over what the District is willing to spend for property not owned by the District. Mr. Leonard asked why not go with the open space concept with work stations instead of individual offices with doors. Mr. Leonard also indicated that the project should be gone over again. He asked Mr. Feltes to schedule a meeting with Ms. Beatrice Reyes-Childress to determine what the needs are.

Roof repairs are taking place at multiple locations throughout the District. A member of Cordogan Clark and Associates along with Mr. Roger Carlson, have walked the roofs to determine the scope of work. Documents will be created outlining the scope of work for pricing and bidding through U.S. Communities for fall repairs. Mr. Welter also informed the committee that a budget has been determined on what can be spent. He stated that the numbers should be ready for the next Board of Education Meeting in October.

2. **Resolution Authorizing Sale of Personal Property** - Mr. Feltes presented a resolution with numerous teacher desks, student desks, chairs, broken metal items and metal tv carts for disposal. These items are no longer of use to the District. Committee agreed to move to move Resolution to Board of Education for final approval.
3. **Nicor Enerchange Transaction Confirmation**- Mr. Bernard Weiler, Legal Counsel, spoke regarding the Nicor Enerchange Transaction Confirmation. He stated he was not sure where the document came from, but believed it was a confirmation of purchases made by a Nicor Energy Group. He also suggested that it not be signed by a representative of the District until further investigated.
4. **Energy Agent and Audit Agreement** – Mr. Bernard Weiler, Legal Counsel, stated that Mr. Ralph Padron was obtaining pricing from 3 or 4 different groups for energy. He suggested that a presentation be made by each group and the decision made on pricing and management. He also informed the Committee that the District is currently on a month to month agreement with Windy City. Mr. Hull questioned whose responsibility it is to take care of this agreement. Atty. Weiler will communicate with the Superintendent and the Business Office to address the issue. It will be on the B&G Agenda to look over and move to Board for final approval.
5. **Review Scavenger request for proposal** – Mr. Bernard Weiler, Legal Counsel, spoke regarding the waste/recycle bid that is in process. He indicated that the format was sent by the consultant and applied to the need of the District. At this time the pick-up schedule has not been finalized for approval by the Business office. He informed the Committee that there was a suggestion for a lower profile container to reduce worker injury and this is under consideration. Bids should be published and opened on October 21st with approval from the Board of Education in November.

The next Buildings and Grounds meeting will be held on Thursday, November 7, 2013 at 4:00 p.m. at the McKnight Service Center, 417 Fifth Street, Aurora, IL 60505.