

BUILDING & GROUNDS COMMITTEE MEETING

Meeting Date: Thursday, April 3, 2013 4:00 p.m.

Richard Leonard - Chairman

MEMBERS:

ATTENDANCE

Mr. Ray Hull	Yes
Mr. Richard Leonard	Yes
Mary Ann Turza	Yes
Mr. Marty Feltes	Yes

AGENDA:

1. Architect/Construction Manger Report
2. Purchase of two (2) ten passenger vans
3. Resolution for Sale of Personal Property
4. Chamber Theatre Productions
5. Resolution re: Natural Gas and Electricity Contracts
6. Personnel recommendations for Full Day Kindergarten Fireperson/Custodial (3 FTE)

Informational Items:

1. **Architect/Construction Manager Report** – Mr. Craig Welter introduced Mr. Scott McQuillan as a new member of Cordogan Clark & Assoc. team. Mr. McQuillan will be working on District 131 projects. They reported on the following:

The Full Day Kindergarten Center has had the abatement completed. Demolition is in process as well as submittal reviews. Work is proceeding for underground plumbing and electric. A traffic study is being completed this week. Mr. Hull inquired as to what will be on site for traffic control. Mr. Welter stated that signage will be on site. He informed the committee that the study is to only make recommendations. After the completion, the findings will be presented to the committee.

The High School water boiler replacement is nearing completion. Venting improvements on the roof are also in the final stages.

Capital Repairs and Improvements had 4 projects that bids were prepared and bid openings took place. Cordogan Clark has recommended the below bidders to be the lowest responsible and responsive bidders on the below projects:

The East High Window Project had one bid from 3F Corporation in the amount of \$634,700.00. The district has been approved for a matching grant in the amount of \$250,000.00 for this project. Mr. Welter informed the committee that there will be a change order credit to the District to reduce the cost to \$500,000.00. The new windows will match the ones that were installed during the VNA project. Discussion also took place regarding the AC units. It was determined that the current AC units will be reinstalled. There is a concern with the lead time for the project. The committee approved and asked that the recommendation be moved to the Board for approval.

Bardwell Roofing project had 9 bidders attend the pre-bid meeting with one bid submitted from Riddiford Roofing in the amount of \$570,850.00. The roof will be replaced with a 30 year shingle and has an August 10th completion date. Committee approved and asked that the recommendation be moved to Finance for approval.

Six (6) bidders attended the pre-bid meeting for roofing projects at Gates, O'Donnell, Simmons, Waldo, Beaupre, Brady and East High School. Malcor Roofing was the lowest bidder with a bid amount of \$443,960.00 for Gates (\$100,660.000), O'Donnell (\$94,185.00), Simmons (\$120,890.00) and Waldo (\$128,225.00). Adler Roofing and Sheet Metal was low bidder with a bid amount of \$438,315.00 for Beaupre (\$196,990.00) and Brady (\$241,325.00). Olsson Roofing was low bidder in the amount of \$163,500.00 for East High School. The committee approved and asked that the recommendations be moved to Finance for approval.

Mechanical Improvement Project bids were reviewed and Mr. Hull asked that they be held until the committee has more time to look at the results. Mr. Hull also stated that he would like to see a print out of the operations budget at the next meeting.

High School Improvement rubber floor will be removed and reinstalled after the concrete floor has been removed and repaired. Project will begin on June 11th and will be completed in July.

District Capacity Study is ongoing with looking for potential property as well as the evaluation of several existing locations.

The roof repairs will be completed in the spring as soon as the weather allows for the completion of the tuck pointing and roofing work.

Mr. Welter discussed a spreadsheet with several projects that are still to be completed. Bid documents are in the process and will be shared once bids are received and pricing is determined. Discussion took place regarding the moisture in the north end of East High School basement. A study needs to take place to determine the cause for the leakage.

2. **Purchase of two (2) ten passenger vans** – Mr. Feltes informed the committee that pricing has been obtained for 2 ten passenger vans. The district previously had one van stolen and burned and a second van broke down in Ohio and the transmission needs replaced. The State of Illinois Department of Central Management Services pricing for a ten passenger van is \$25,466.00 and the program expires on April 14, 2014. Comparable pricing was obtained and two quotes were received in the amount of \$32,460.00 and \$31,710.00. Discussion took place regarding the cost between purchasing and leasing. It was determined that the purchase would be more beneficial to the District and the committee agreed to move to the Board for approval due to the April 14th deadline.
3. **Resolution for Sale of Personal Property** – Mr. Feltes presented to the Committee a resolution listing misc. scrap items to be sold. The committee approved and will present to Finance for approval.
4. **Chamber Theatre Production** – Mr. Feltes presented a rental application from Chamber Theatre Productions, Boston, MA. for the auditorium at East High School on April 29, 2014. Chamber Theatre Production representatives are asking to donate 200 tickets with a value of \$17.50 each to the District for a reduction in their rental fee. The committee declined this request for reduction of fee.
5. **Resolution re: Natural Gas and Electricity Contracts** – Mr. Feltes presented the resolution for the Business Manager of East Aurora School Dist. 131, with the consent of the Superintendent, to Execute on behalf of East Aurora School Dist. 131, price confirmation and related documents

associated with the purchase of natural gas and electricity for the District. The committee approved and agreed to move to Finance for approval.

6. **Personnel recommendation for Full Day Kindergarten Fireperson/Custodial (3 FTP)** – Mr. Feltes presented the job descriptions for the addition of 3 (FTE). Committee approved and agreed to move to Finance for approval.

The next Buildings and Grounds meeting will be held on Wednesday, April 30, 2014 at 4:00 p.m. at the McKnight Service Center, 417 Fifth Street, Aurora, IL 60505.