

## Building & Grounds Committee Meeting

### Notes

December 7, 2016

Present: Mike Prombo, Alex Arroyo, Ken Darby, Nestor Garcia,

The meeting started promptly at 4:30pm

### **No public Comments**

#### Old Business:

- a. Allen Elementary: Mr. Nestor Garcia reported that the mold remediation phase will take place during winter session. The library HVAC unit was repaired. The environmental group Carnow Conibear conducted air quality testing in all classrooms, all test results were positive. There are a couple of rooms that do not have proper air circulation and air purifiers were recommended by Cordogan and Clark and Associates.
- b. Facility Improvement (5 year Report) Mr. Craig Welter (Cordogan Clark and Associates) presented the improvement update. Mr. Darby asked about the scope of work for interiors. According to Mr. Welter the list of interior work includes ceiling sound panels replacements.

Mr. Welter informed the committee members that all remaining project for the 2016/2017 school year had been identified. Bid specifications will be completed in January, and board approval in March and/or April, 2017. Mr. Garcia added that an alternate is being put together for additional parking for Johnson Elementary.

Mr. Darby suggested that the cell tower topic be moved to the Board as a whole. Mr. Arroyo concurred with the suggestion.

Monthly Construction Update Mr. Welter and Mr. Rick Krischel (CCA) presented a construction update. They reported that 2 bids will be open Friday, December 09, 2016.

- The first bid package is for a contractor to remove all ceiling tiles and lighting and to reinstall. This bid package will go to Board approval on December 19<sup>th</sup>, 2016 per Mr. Darby.
- The second bid is for flooring which includes phase 3, 4 and 5. These bid results will be presented to Buildings and Grounds committee on January 14, 2017 with recommendation for approval to the Board of Education.

Mr. Krischel reported that phase one (site work) is completed. Phase two (stadium) work is in progress and phase three (building additions) will be starting soon.

Mr. Darby asked how soon lights will be installed in the parking lot. Mr. Krischel responded the parking lights will be schedule to be installed the week of December 12, 2016.

Mr. Garcia shared his concern about an area blocking the existing parking, he mention that a complete site walk be contracted to allow easy access to staff. Mr. Krischel responded that area is still a work in progress and it will be completed by end of February or March 2017.

Mr. Welter reported updates in the following projects:

- Bardwell Roofing and Tuck Pointing are completed and the water service will be completed within the month of December.
- Childhood Playground – District picked up existing fence, Foundation is done, and new concrete will be installed.
- MS Science Room- Bid will be out approximately January 2017.

Buildings and Grounds Supply Bid: Mr. Garcia informed the committee that supply bid was withdraw. Mr. Garcia along with Mr. Mike Stapleton (District Consultant) will be developing a three year bid specifications for Buildings and Grounds supplies.

Sodexo breakfast and lunch update: Mr. Simon Seibert from Sodexo reported that an increase of 1,500 meals a day are being served compared to last year.

Ms. Annette Johnson (Board President) shared concerns regarding expiration date for milk. Mr. Seibert indicated that Sodexo is responsible and they will follow up. Another concern that Ms. Johnson shared is that there might not be enough fresh fruit for students. Mr. Seibert stated that there should be enough fruit for student but will follow up.

Ms. Jonson also asked if all issues with chicken and ham products have been address. Mr. Seibert said yes, issues were addressed and resolved.

Ms. Johnson asked about unused food and process. Mr. Seibert stated that unused food products are given to the Aurora Interfaith Food Pantry. In addition, there is a program with West Side Cross Ministries which picks up hot food meals. Mr. Seibert also added that the back pack program delivering to Elementary school is very successful.

New Business:

- a. Disposal of Personal Property: Mr. Garcia presented a list of items that are no longer used and/ or inoperable and a resolution will be forthcoming. Mr. Darby provided Mr. Garcia with some items that should be removed from the resolution.
- b. Camera Update: Mr. Garcia presented examples for two elementary buildings on number of cameras needed in their respective places. More information will be gathered for all buildings in regards to the amount of cameras needed and pricing.

The meeting adjourned at 5:43 pm.

Closed Session, if Needed - None