

Building & Grounds Committee Meeting

Notes

May 3, 2017

Present: Annette Johnson, Ken Darby, Bruce Schubert, Mike Prombo, Ken Waltz, Jesse Vargas, Dr. McDonald

The meeting started promptly at 4:30pm

2. Public Comments:

None

3. Old Business:

a. Preferred Vendor List:

Mr. Jesse Vargas that they are getting more vendors for the preferred vendor list and that the list presented at the last February 8, 2017 B&G committee Meeting is being researched to find out if vendors on the list would still honor their prices. Ms. Annette Johnson indicated that each service category needs to have at least 3 vendors.

b. Simmons damaged gym floor

Mr. Jesse Vargas said that the damage was \$23,240 and that the insurance carrier will cover \$13,240. Mr. Darby said to move forward with the project.

Monthly Construction Update:

a. General Update

Mr. Rick Krischel and Mr. Craig Welter (Cordogan & Clark and Associates) presented the following construction updates:

- Phase 2 (Stadium project) = visitor bleachers are substantially completed.
- Track and field = Track curb poured and stone/asphalt scheduled for week of May 8, with 3 weeks to cure. Completion is expected by June 30
- Ms. Johnson asked for security to be increased around the stadium and Mr. Darby noted that there was an open gate when he attended a night event at the high school. Mr. Welter said that they will be putting in 5-6 motion cameras and will review the security procedures with the vendors.
- The concession building is 50% brick veneered.
- Parking next to the concession stand will be turned over to the District on May 4.
- Phase 3 (Building Addition and Renovation) = Fine Arts section veneer complete and roof decking is in place; the Entry Vestibule concrete flooring is 60% complete (will be finished in 2 weeks) and the roof decking will be starting; The windows and roofing work for the two story addition has started and painting has started. The stair wells are coming in the next few weeks.
- Phase 4 (Renovation Cafeteria/Library) = Demolition has started and have started pouring the foundation walls.
- Summer projects = Mr. Rick Krischel (CCA) is meeting with all of the vendors to ensure that he has all of the contracts, insurance, fingerprints. On May 19, Rick will meet with Administration to lay out all of the construction projects at all of the buildings for the summer. The bids are going well and are \$900,000 under budget so far.

b. Summer Abatement

Mr. Welter (CCA) mentioned that 5 buildings will need asbestos abatement over the summer (Gates, Oak Park, O'Donnell, Simmons and Dieterich. Carnow Conibear will be putting out the asbestos bids.

c. Waldo Improvements

Mr. Welter went over the list of Waldo improvements, which was approximately \$7 million. The committee approved putting money in the budget to start addressing some of the items on the list. One of the main issues facing Waldo is the small cafeteria space, which should be increased from 2,000 square feet up to 4,000 square feet. The District might have able to expand using kitchen preparation space which would necessitate cooking off-site and then transporting to Waldo.

d. Stadium Memorial Paver Project

Mr. Welter and Coach Becker will be meeting with Unilock Aurora to seek good paver prices. Coach Becker handed out conceptual drawings of the memorial within the stadium. Coach Becker also presented a new idea for a polished stainless steel Tomcat at the entrance of the stadium. It will be an abstract sculpture of a Tomcat and will be approximately 4 feet tall. The sculpture will be done by Schulte Studios. Donations will cover the \$34,000 cost but the sculptor wants an \$11,000 deposit. The committee approved the District fronting the \$11,000 with the understanding that it will be reimbursed back to the District. Approval for this deposit will be on the May 15 Board agenda.

e. Booster Club

The Booster Club reviewed their sales at various sporting events and some of the items they purchased for D131 sports. They try to keep food prices reasonable so that the students can afford to eat at the events. The Booster Club said that they typically get requests to buy items for the District but that the athletic director in recent years has not come to them with requests. The Booster Club also wants to bring back the Athlete Dinner which has stopped for some unknown reason. Annette asked if the Booster Club can handle all of the tournaments and events (cheerleading, intramural tournaments) going on in the District. The Booster Club said that they could cover the events if they knew about them in a timely manner. Annette mentioned that other groups should have access to selling at the events so that they can raise money. What is needed is an activity calendar that lists all of the major events happening in the District and coordinate the groups that want to sell food during the vents.

New Business:

a. FY18 B&G Budget

Mr. Prombo presented the tentative FY18 B&G Budget. Overall, the \$9.2 million budget was underspent by \$2.9 million, mainly due to underspending on repairs and maintenance. Ken and Annette wanted the unused budget dollars for repairs and maintenance to be rolled into FY18, money added to address some of the Waldo projects and contingency dollars added. Bruce wanted dollars added to Professional Development line as the department did not spend any money on Professional Development in FY17.

b. Generator Permit

Mr. Waltz presented the NRG proposal to do load-shedding during the upcoming year. By doing the load-shedding, NRG will give the District money. At a minimum, the District needs to load-shed for one hour in August. This will need further research and presented at an upcoming B&G Committee meeting.

c. Wall Mural

Dr. McDonald mentioned that Board member Mr. Dan Barreiro wanted a mural painted at one of buildings. Further details will be presented at a future B&G Committee meeting.

d. Van Purchasing

Mr. Vargas wants to use the state bid for the purchase of new vans and present the bid price to local dealers to see if they can beat the price. Annette cautioned that we need to double-check the state bid price as they seem high sometimes and that we could do better with putting out our own bid. Mr. Vargas will investigate further.

e. Custodial Bid For Supplies

Mr. Waltz discussed going out for bid on custodial supplies. We will do an RFP with 2 scenarios: Bid on price per product only AND bid for vendor services along with product pricing. Vendor services would include product training and inventory management with direct delivery to the buildings,

f. Water Testing For Lead

Mr. Waltz and Mr. Vargas discussed the need to test an estimated 2,000 water fixtures throughout the District for lead, per a state mandate. The state mandates that we only test buildings that house K-5th grades and at older buildings but the B&G Committee wants to test at all buildings. It is estimated that it will cost \$42,000. Vargas was directed to get an accurate fixture count by the June B&G Committee meeting so that we can put out an RFP.

g. Asbestos Abatement and Services

Mr. Welter (CCA) mentioned that 5 buildings will need asbestos abatement over the summer (Gates, Oak Park, O'Donnell, Simmons and Dieterich. Carnow Conibear will be putting out the asbestos bids.

h. Change the Name of Custodial Supervisor

Mr. Waltz brought up that only a handful of people applied for the Custodial Supervisor job posting. He feels that if we change the title to B&G Supervisor, without changing the responsibilities or salary, that we would get more applicants. The Committee agreed that a change in the title would be okay.

i. **Food Pantry at EAHS**

Ms. Johnson discussed the Marie Wilkinson Food Pantry and wants to expand the current food pantry at EAHS. Currently, there is a small place for the EAHS food pantry and should be expanded to include more food options. Mr. Welter said that CCA will review the space and come up with recommendations.

j. **FY18 B&G Committee Dates and Times**

Ms. Johnson announced that the B&G Committee will start meeting at 5:00PM on the second Board meeting date, starting in July 2017.

Adjournment: The meeting ended at 6:27 p.m.

Closed Session, if Needed - None