

Curriculum Board Meeting Minutes

Meeting Date: January 21, 2020

Attendance

✘	Yes		No	Norrell, Dr. Jennifer
✘	Yes		No	Campbell, Dr. Lori
✘	Yes		No	Johnson, Ms. Annette

✘	Yes		No	Miller, Ms. Avis
✘	Yes		No	Hatchett, Ms. Kimberly
✘	Yes		No	Sifuentes, Mr. Juan

Dr. Campbell opened the meeting at 5:00 p.m.

I. Benavides Steam Academy School Continuous School Improvement Plan

Presenter: Ms. Patricia Rangel, Mrs. Alexa Garcia, Mr. Joseph Bastian, Ms. Stephanie Layman & Mr. Blake Bortnik

- Principal Rangel provided an overview of the School Improvement Plan for Benavides Steam Academy School. The plan included the school's demographics, mission, and scope of work for their building
- The team shared graphics of the writing rubric practices applied school-wide that align to strategic plan goal 1 for Educational Equity. The team continued with an explanation of their social emotional learning strategies and incentives. They also discussed attendance charts, monitoring systems, and incentives to improve attendance in their building.
- Assistant Principal Garcia provided a summary of the Benavides Steam budget dedicated to instructional materials
- The team shared MAP data results for math and reading per grade level and the results from the Benchmark data Fountas and Pinnell. Mr. Sifuentes commented on how excellent the results and growth of students from first to second quarter was depicted in the presentation

II. Bardwell Elementary School Continuous School Improvement Plan

Presenter: Mr. Armando Rodriguez, Ms. Maridalia Zamudio, Ms. Carol Mertes, Ms. Amanda Martinez, Mr. Joshua Dakins and Second Grade Student Anaiz Perez

- Principal Rodriguez shared Bardwell Elementary's mission and vision. He also explained the data behind Bardwell's ESSA designation. The building has received a Commendable designation for two years in a row
- The team shared Bardwell Elementary's guiding Principles and showed an example of how the classroom teachers implement strategies to increase oral language fluency. Anaiz Perez, a second grade student, was present to simulate how oral fluency is assessed with her teacher, Ms. Zamudio. One of Bardwell's goals is for students to increase ACCESS scores by 5%
- The team provided many visual samples of artifacts, ACCESS, and attendance data. For attendance the school showed an increase from last year's attendance, and there was a decrease in the number of students with chronic absenteeism
- Principal Rodriguez provided a summary of Bardwell's school budget expenditures.
- Assistant Principal Dakins presented charts of the School Leadership and Instructional Leadership Team's Schedule and Bardwell's MTSS practices and strategies
- The team shared Bardwell's goals for students on MAP testing and a chart that showed the school's current scores

III. Dual Language FY21 Updates (PD Plan and Curriculum Writing)

Presenter: Dr. Lisa Dallacqua & Dr. Rita Guzman

- Dr. Norrell opened the discussion informing The Board that the meetings they had with Kindergarten teachers went very well and that the teachers are very excited about the program
- Dr. Guzman began the presentation by sharing her excitement about the development of a clear professional development and curriculum writing plan for dual language

- Dr. Dallacqua provided an overview of the language allocation model for dual language programming. This presentation included allocation per building, which is detailed below:
 - a) 50/50 Partial Immersion: Allen, Benavides, Dieterich, Gates, Hermes, Krug, Oak Park, O'Donnell and Rollins
 - b) 80/20 Total Immersion: Beaupre and Brady
 - c) 80/20 & 50/50: Bardwell
- Dr. Guzman presented the Professional Development Plan for the staff starting on February 2020 and added that this will be a continuous professional development plan in order to make sure the new staff is trained throughout the school year
- Dr. Dallacqua shared the curriculum writing plan process with an estimated start date as soon as the end of February 2020. This start date will provide enough time for teachers to plan and write curriculum through July of 2020
- Ms. Miller asked "Will the teachers who do not speak Spanish will be able to learn with the kids?" Dr. Guzman replied "No, they will be teaching in English and the Spanish-speaking teacher will be teaching in Spanish." Ms. Miller added, "I am just worried about the English speaking teachers and their jobs." Dr. Dallacqua replied, "You do not have to worry about this, those teachers will be teaching the English-only portion of the curriculum." Dr. Dallacqua and Dr. Guzman followed with an example of how the two-teacher model would work in dual language programming

IV. Adventures

Presenter: Dr. Lori Campbell

- Dr. Campbell provided a map of the layout for the Adventures Program space at the CSC. The Adventures Program will provide alternative learning opportunities for students in Kindergarten through 5th grade who need more behavior and social-emotional learning supports. She added that the district is not moving the preschool out of the CSC, they will remain in this building with the Adventures Program. Dr. Campbell also provided a summary of the program offerings
- Dr. Norrell added that the architects will present a plan for remodeling and work to start as soon as June of 2020 at the Buildings and Grounds Meeting

V. Project Lead The Way (PLTW)

Presenter: Ms. Christopher Heath

- Mr. Heath provided a summary of Project Lead The Way course proposals for FY2021 as follows:
 - a) App Creator at the middle schools, with a cost of \$11,443.14. This course introduces students to the field of computer science and the concepts of computational thinking
 - b) Green Architecture at FRMA, with a cost of \$8,403.20. In this course, students learn to apply green choices to the fields of architecture and construction
 - c) Automation and Robotics at FRMA, with a cost of \$35,795.56. In this course, students will learn about mechanical systems, energy transfers, machine automation, and computer control systems
- Mr. Sifuentes asked, "Do we have anything like this on the high school?" Mr. Heath replied, "They have engineering and computer classes as well." Dr. Norrell added, "The high school also has the pre-AP classes, but we don't have PLTW at the high school. However, we can definitely explore the idea if the board choose to go in that direction." Mr. Sifuentes stated that he is all for it in order to continue the programming through high school. Ms. Hatchett asked, "Should we consider this subject to future Curriculum Committee?" Dr. Norrell replied "Absolutely." Ms. Hatchett asked, "Will this be an action item for next Board meeting?" Dr. Norrell replied, "Yes"

VI. Acceleration Policy Proposal

Presenter: Dr. Lori Campbell

- Dr. Campbell provided a summary of the Acceleration Policy Proposal Plan which will include early admittance to Kindergarten and first grade, single-subject (Reading and Math) acceleration and whole grade acceleration.
- Dr. Campbell shared the application and acceptance timeline for the acceleration process as follows:
 - a) Applications will be accepted: April 1st-May 1st

- b) Assessment/Data Analysis: May 2nd-May 15th
- c) Parent Notification of Acceptance Status: June 1st
- d) Parent Acceptance Confirmation: June 15th

Eligibility criteria will include: academic and cognitive performance, personal development and social maturity.

- Ms. Hatchett asked, “Who is completing the application? The parent or the teacher?” Dr. Campbell replied, “The parents will have to complete the online application, however, recommendations from teachers will be taken into consideration in the process”
- Finally, Dr. Campbell provided the thresholds, assessments and school assignments for each grade level. She also shared screenshots of application forms and correspondence letters.
- Ms. Miller asked, “Will the teachers be in contact with the parents before the letter or application is published?” Dr. Campbell replied, “All principals will be made aware of the process, and the parents will be contacted by the school principal”
- Ms. Hatchett asked, “Will the parents be informed if their child is not accepted to the program? Will they know the reason why their child did not make it? For example, for the personal development component, if the child met all the academic criteria and the district denies the child because the personal development of the child did not meet the requirements, will the parent be given a reason why?” Dr. Campbell replied, “We will have an appeal process where the parent will meet with me or a member from our team to go through the process and the results.” Ms. Hatchett also asked, “Will the Board get any metrics on this? Once the program is in place, where will the students go who are placed?” Dr. Campbell replied, “Yes, absolutely.” Ms. Hatchett asked, “What marketing are we doing around this program to make sure all parents are informed?” Dr. Campbell replied, “We are meeting with principals in February in order to walk through the procedures with them. We will also send a phone blast to the parents, as well. We can see if we can send blast emails by school and create a flyer to have on the counters of each school. We will also have a parent meeting with the parent liaisons”

VII. IL Empower Lead Partner Proposals

Presenter: Dr. Lori Campbell

- Dr. Campbell shared the partner selection process for the IL Empower Lead Partner Proposals and the proposal from each partner selected, as follows:
 - a) New Leaders: Leadership Development for a cost of \$66,000
 - b) American Institute for Research (AIR): District Leadership Continuous Improvement Planning, coaching and progress monitoring for a cost of \$78,500
 - c) Consortium for Educational Change (CEC), waiting on proposal
- Dr. Campbell added that the district was granted \$496,194 for this process

VIII. Early Warning Intervention Monitoring System (EWIMS) Proposal

Presenter: Dr. Lori Campbell

- Dr. Campbell provided a brief recap of the Early Intervention and Monitoring System and the educational partner (AIR) that will provide support to the district leaders. This system is meant to identify students early and provide them with the support they need to get them back on track.
- AIR will start off with district and school leaders to outline timelines, schedules, and stakeholder participation. They will also provide a three full day of on-site training on the EWIMS implementation process, and finally virtual support, for a total cost of \$125,400

IX. Summer Programs

Presenter: Dr. Jennifer Norrell

- Dr. Norrell communicated that there are many projects that Building and Grounds is scheduled to perform in each building throughout the district. There was a chart provided by the architect for all summer projects, and based on this work, the district will determine how to run summer camps for sports and activities. Summer offerings for camps will be limited this summer, and summer school program offerings will be greatly reduced due to the construction

- Ms. Miller suggested for the district to reach out to Fox Valley Park District to see if they can offer some space for us to provide this activities. Dr. Norrell stated that the problem with the Park District is that we will have all of the liability and not much control. However, she added that we can help advertise the programs that the park district will offer and see if we can offset some of the cost for our families

X. Attendance and Enrollment

Presenter: Dr. Lori Campbell

- Dr. Campbell shared the district’s enrollment report. Currently 14,005 students are enrolled in East Aurora District 131
- Dr. Campbell presented a chart that showed the average daily attendance percentage by week and month.
- Dr. Campbell also presented the chronic absenteeism report by tiers
- Ms. Hatchett shared an encounter she had in the past week with a parent from the district. The parent commented on our billboards for attendance that are posted throughout Aurora. That says, “If you care, get them there.” The parent shared how pleased he was with this initiative because when his kids were in school he didn’t know the importance of attendance. He also told Ms. Hatchett how he was thinking of moving out of the district but now he sees all the things we are doing as a district and he decided to stay

XI. Disposal of Personal Property

Presenter: Dr. Lori Campbell

- Dr. Campbell read the resolution letter for disposal of personal property. This will go to the next Board of Education meeting as an action item

XII. Old Business

- a) Spanish-English Books Exhibit-Dr. Rita Guzman
 - Dr. Guzman shared that the team has been exploring many providers for the Kindergarten books. She shared that the team wants to make sure that all of the books are authentic Spanish, English-Spanish and related to the units of study for our children. The vendors will come back with quotes, but custom education is the vendor that stands out to the team because the order is created based on individual district needs. However, she also shared that the team hasn’t decided yet which vendor will be selected. The presentation to the Board demonstrates that the team is investigating and researching in preparation for the upcoming Dual Language Program
- b) Time and Effort Updates- Dr. Kim Ontiveros
 - Dr. Ontiveros provided result charts from the first round of the Time and Effort study that went out to the staff from October 21st to November 15th by departments. She also shared the next steps after the second window closes, and expressed that the results from this study will help guide conversations about staffing needs for various departments. This study will also help to analyze the busiest and lull times throughout the day in each group
- c) IT Proposal 1 to 1 Device Initiative – Postpone to February Curriculum Board Meeting

XIII. New Business- None

XIV. Public Comments- None

XV. Adjournment

Meeting adjourned at 6:47 p.m.