

Curriculum Board Meeting Minutes

Meeting Date: December 20, 2021

Attendance

✘	Yes		No	Norrell, Dr. Jennifer
✘	Yes		No	Campbell, Dr. Lori
✘	Yes		No	Dallacqua, Dr. Lisa

✘	Yes		No	Miller, Ms. Avis
✘	Yes		No	Hatchett, Ms. Kimberly
✘	Yes		No	Sifuentes, Mr. Juan

Dr. Dallacqua opened the meeting at 6:00 p.m.

I. Bardwell Elementary School Continuous Improvement Plan

Presenters: Mr. Armando Rodriguez & Mr. Joshua Dakins

- Principal Rodriguez provided a brief review of Bardwell Elementary School goals for their school improvement plan. He stated, “We are always making sure that we are following our district strategic plan, our essential standards, and one of the biggest things this school year has been providing a sense of belonging for our students.” Principal Rodriguez continued, “We have 669 students, of which 620 are Hispanic, 24 are African American, 11 are white, and then the rest of our populations are listed on this slide. 68% of our population is designated as English language learners, and 76% are low income. We are designated as a commendable school, and the basis of our school improvement plan is to focus on student achievement as our first goal. By the end of SY 21-22, 32% of students will be at or above grade level norms in both math and reading. We are collecting CFA data, which consistently drives our instruction, and we are engaging our grade level teams in vertical articulation conversations during their PLC time so they can work on student goals and create data binders.”
- Principal Rodriguez continued sharing goal number two which addresses student attendance and chronic absenteeism. Principal Rodriguez stated that he would like to maintain an average daily attendance rate of at least 95% and reduce chronic absenteeism by 5%. To achieve this goal, Principal Rodriguez shared that they are working closely with parent liaisons and office staff to make sure that they are making personal phone calls and connections with families whose students start to push towards that attendance concern area. Additionally, they follow up with letters and partnered with the district’s liaison and the Kane County liaison.
- Assistant Principal Dakins shared their third goal for social emotional learning. He stated that at Bardwell, they will provide a learning environment that supports each student’s social emotional needs. Dakins stated, “We have implemented morning SEL meetings for all classrooms measured through a series of walkthroughs. They are also using data from Second Step and BESS to help monitor student growth.
- Bardwell’s final goal in their school improvement plan focuses on the implementation of dual language. “By the end of the school year, 100% of classrooms will meet or exceed in all criteria set forth through our dual language rubrics. Walkthrough data results include oracy, translanguaging, content and language objectives and use of multiple language strategies.” We have been working on creating common language throughout the school building. We want to make sure that no one is left out. We are providing resources, training, and tools so our teachers and students receive the best instructional practices. Our staff has been provided with fantastic professional development from the district.

II. East Aurora High School Continuous Improvement Plan

Presenters: Mr. Jonathan Simpson & Mrs. Jennifer Kuyper

- Principal Simpson started the presentation for East Aurora’s school improvement plan. “The district strategic plan is at the forefront of all the work that we do with our school improvement plan, day in and day out. Our first goal is focused on both student attendance and chronic absenteeism. We want to see a 5% decrease in our behavior referrals and a 1% increase overall in our average daily attendance. Our chronic absenteeism rate for the last school year was 21%. That was actually right in line with what the state average was. We are seeing a very large decrease in our chronic absenteeism. In the 2018-2019 school year it was at a 52%. This is a data piece that we monitor on a weekly basis as a building level team.”

- The high school discussed their attention to behavior referrals and their policy for physical aggression within the building. The high school stated that it was important to maintain a calm environment for students so that they could concentrate on their learning.
- Associate Principal Kuyper shared the second goal of the high school. “By July of 2022, EAHS will attain a graduation rate of 83%.” For the high school, they are working on tracking student data by cohort in order to determine the number of credits a student has earned, those who need additional support through intervention, and those who need support due to outside factors that are impacting their schoolwork.
- The third goal of the school improvement plan highlighted the use of effective leadership teams. The team stated, “By June of 2022, EAHS will implement effective leadership teams at all levels throughout the building by using AIR Research, New Leaders best practices, 5Essentials Data, PLC Data, and CLASS Data.” The high school’s goal is to observe a 5% increase in the School Leadership Effectiveness Survey.
- The final goal for the high school is grounded in increasing student achievement. The team stated, “By the end of 2022, EAHS will create a system to collect and analyze student performance data focused on the district priority standards. The measurable outcome will be that all students increase their MAP scores in both reading and math by one or more points from fall to winter testing.” The high school is monitoring CFA data and then supporting PLCs with increased weights for student engagement to make sure students are as successful as they can be in their classroom, specifically around those key grading periods and those key district priority standards.

III. 2022 Registration Process

Presenters: Dr. Lori Campbell

- Dr. Campbell provided a summary of the district goals set for the FY23 registration process:
 - a. Open registration by February 1, 2022
 - b. Register 60% of kindergarten students by the end of March 2022
 - c. Register 80% of returning students by the end of May 2022
 - d. Efficiently use online registration to activate document submission
- Dr. Campbell also shared the marketing and advertising strategies the district will use to advertise online registration. Strategies include mailing postcards, distributing flyers, providing media advertising through our website, Facebook and Twitter starting January 2022. Additionally, schools will update their marquee, provide phone blasts and schedule school events.

IV. Magnet Lottery Process (FRMA and Johnson)

Presenters: Dr. Lori Campbell

- Dr. Campbell provided a summary of the application process and eligibility criteria for C.I. Johnson Elementary Magnet School and Fred Rogers Magnet Academy. The application and lottery process are outlined below:
 - a. February 21, 2022 at 8:00 a.m. online application available
 - b. March 18, 2022 at 3:00 p.m. is the deadline for online “Lottery Application” submission
 - c. March 25, 2022: Parent Notification of Eligibility Status
 - d. April 7, 2022: Lottery will be held at Johnson Magnet for the seventy-five 3rd grade seats available
 - e. April 14, 2022: Parents will be notified of student selection or their waitlist status
 - f. April 29, 2022: Deadline for parents to return the acceptance of enrollment form
- Lastly, Dr. Campbell provided a timeline for recruitment and public relations efforts.

V. Middle School Update

Presenter: Dr. Jennifer Norrell

- Dr. Norrell shared that we have recognized our middle school students are struggling the most with the return to in-person instruction after the pandemic. After speaking with the students, Dr. Norrell shared that the students would like to have more after school activities such as volleyball, soccer, and movies at the schools to help engage them.

- Additionally, there is a request to add seven PPAs at each building to help support supervision of students after school. The cost would be \$2,000 per PPA for each middle school for all second semester. The total cost for additional supervision is \$42,000.

VI. Institute Mask-querade

Presenter: Dr. Jennifer Norrell

- Dr. Norrell shared the launch of the theme for second semester's Institute Day.
- The theme is "Do You See Me?" The purpose of the theme is to invite teachers and staff to embrace their connections and relationships with students, "seeing" beyond the person sitting in front of them and getting to know who their students are as people.
- Dr. Norrell shared that in addition to the social and emotional wellness focus of "Do You See Me," we will also be participating in common formative assessment training for our teachers. Assessment is part of "Do You See Me?" because we want teachers to know their kids well enough that they are able to prevent them from failing in the first place.
- Dr. Norrell stated, "It is going to be a day that is rich in how to take care of not just our students, but how to take care of our colleagues and how to rethink our interactions with each other and we have to go deeper to be able to have success with staff and with students."
- Finally, each teacher in the district will receive a copy of the book, "I Wish My Teacher Knew," and the author, Kyle Schwartz, will be the keynote speaker to help reinforce the message of building relationships with students during these difficult times.

VII. LLI Middle School Intervention Kits

Presenter: Dr. Lisa Dallacqua

- Dr. Dallacqua shared that there has been a change in recommendation from the company based on reading levels of students coming back after the pandemic.
- The recommendation is grounded in data, and what is most appropriate for tier three intervention.
- We are requesting that the board review the proposal for the LLI Purple kits for a total cost of \$42,119.070. These would go into each middle school for tier three reading intervention.

VIII. Attendance and Enrollment Update

Presenter: Dr. Lisa Dallacqua

- Dr. Dallacqua shared district attendance and enrollment reports.
- "We are at 91.23% attendance rate for our preschools, for the last four weeks we have stayed at 90% or higher for attendance with our preschool students. In the elementary schools, we finished week 16 with 94.45% attendance rate, for the last four weeks, our elementary schools have maintained an average attendance rate above 93%. At the middle school level, we average an attendance rate of 92.72% for Week 16 and for the last four weeks the middle schools have maintained an average attendance of 92% and higher, rolling right with our elementary, and finally for our high schools, East High saw a slight decrease in attendance for this week, the last four weeks East High held their attendance rate at 85% and higher. Extension campus also saw a slight decrease in attendance to 61.23% for Week 16, However, the last four weeks for extension campus have shown attendance rates from 60 to 69.99%. For enrollment for the month of November, we have 12,991 students in the district, this is a slight decrease from the 13,003 students enrolled for the month of October."

IX. Disposal of Personal Property

Presenter: Dr. Lisa Dallacqua

- Dr. Dallacqua shared the disposal of personal property. The first item for disposal request is the System 44 Curricular Resources, copyright 2009 and Read 180, copyright 2012. These programs are no longer used as intervention materials, and the pieces that are left are outdated.
- There is a memo for a disposal of the Daily Language Instruction program. The copyrights are between 2006 and 2011. These materials are also outdated and no longer in use.

- The next two memos for disposal are the older Curricular resources for Stemsscopes copyrighted 2015 from both Allen and Hermes elementary schools. This version is no longer utilized in our district. Finally, there is a memo for disposal of the My World materials from Hermes Elementary, these materials are also the 2013 version that is no longer in use.

X. Old Business- None

XI. New Business- None

XII. Public Comments- None

XIII. Adjournment- The meeting adjourned at 6:59 p.m.