

FINANCE/PERSONNEL COMMITTEE MEETING

Meeting Date: March 10, 2020

Members:

Annette Johnson, President
Dan Barreiro, Vice-President
Alex Arroyo, Member
Dr. Ann Williams, CFO
Dr. Kim Ontiveros, Asst. Spt. Of Staff & Student Srvs.
Dr. Jennifer Norrell, Superintendent

Attendance:

Yes
Yes
Yes
Yes
Yes
Yes

Participants: Mr. Steve Megazzini, Assistant Superintendent for Operations
Gladys Martinez, Assistant Director of Transportation

Public Comments – None

Donations – Accepted

Financials – Dr. Williams reported the January 2020, month end financials. The IMRF balance will be amended as part of the budget amendment process which will be presented to the Board of Education over the next few months. It is anticipated to display a proposed budget in May, then hold a public hearing and recommendation to adopt the budget at the first board meeting in June, 2020.

2020-2023 Special Education-Out of District Transportation Bid Results – Dr. Williams presented the committee with an overview of the bid process. District 131 bid in collaboration with West Aurora District 129 for out of district Special Education student transportation. The bid opening was held on Wednesday, March 4, 2020 Durham School Service is the lowest responsive bidder. They are the current service provider and the new bid is 10% lower than the current contract. *The committee agreed to move to the full board for approval.*

2020-2023 Regular and Special Education-In District Transportation Bid Update – A public bid opening was held on Friday, March 4, 2020. Dr. Williams has reviewed the results, but with the timing of the opening the data was not available for publication at this committee meeting. Ms. Johnson asked if this could come to the full board without first going to committee due to timing. Discussion ensued. Dr. Norrell will address this as a new item on her report at the March 23 board meeting.

In addition to the bid, Ms. Johnson asked what measures our transportation providers are taking in regard to the Corona virus. Ms. Martinez shared they are taking proactive measures by wiping down seats and hand rails before, during, and after routes.

Overload Request – Dr. Ontiveros explained the need for one overload assignment for Driver's Education at the Extension Campus for the EA2 students. *The committee agreed to move to the full board for approval.*

Staffing Timelines – Dr. Ontiveros reviewed evaluation due dates for all employee roles. She also reviewed district deadlines for staff. Discussion ensued.

District Vehicles – Mr. Megazzini reviewed the request for replacement of two district vans. The state bid plus quotes were obtained, the state bid is the least expensive. This expense is accounted for in the current budget. Mr. Megazzini will present the committee with information for a new box truck at the

April 14th meeting. *The committee agreed to move to the full board for approval.*

Resolution Authorizing the Sale of Personal Property – Mr. Megazzini informed the committee that there are approximately 140 band uniforms from the late 1980's that are no longer being used. He has requested that the best five (5) uniforms be kept for miscellaneous use, for example a reunion or for display. *The committee agreed to move to the full board for approval.*

Old Business

The superintendent informed the committee that the bonds closed today. (Tuesday, March 10,2020)

New Business

Mr. Megazzini showed a short video of the hand-held electro static spray applicators that the district will purchase as a proactive measure to efficiently disinfect hard surfaces in the wake of COVID 19. The applicators are portable and can be used for other viruses, for example influenza.

Meeting adjourned at 5:23 pm