

## FINANCE/PERSONNEL COMMITTEE MEETING

Meeting Date: September 11, 2018

<b>Members:</b>	<b>Attendance:</b>
Annette Johnson	Yes
Bruce Schubert	Yes
Dan Barreiro	Yes
Jeff Ryder	Yes
Steve Megazzini	Yes

Public Comments – None

Donations – Accepted

Grants – Accepted

Resolutions for Authorized Signers– Accepted

### Sustainability Partners Update

Mr. Bernie Weiler stated the contract is being revised for some minor definitional issues and an addenda is being corrected regarding individual schools-Waldo, Gates, Simmons and Beaupre. There was also an addendum created for month to month installation costs. Mr. Weiler discussed the district's option to buy out the lighting fixtures. This project would also allow access to further projects through Sustainability Partners such plumbing, roofing, HVAC etc. Sustainability Partners have the obligation of maintaining the systems which would be very valuable for roofing and boilers. The agreement is reversible and the district is able to buy out the individual schools. Mr. Bruce Schubert asked if there would be a higher principal if the district went with an alternative, Mr. Weiler replied without Sustainability Partners it would be regional pricing versus national pricing, the projected pricing is based on projected usage taking in to account the school year usage. Mr. Schubert asked about the maintenance agreement to which Mr. Weiler replied there will be a master service agreement that explains how maintenance will be done. Mr. Ken Darby, from the audience, asked if the district was paying out of operations funds how will the district budget if we lose energy savings. Mr. Jeff Ryder stated the savings in the electric bill would be applied to this, Mr. Weiler stated there would be savings and rebates in the 1<sup>st</sup> year and then the district would keep an eye on the contract for when to buy out. Mr. Schubert asked who the Project Managers would be to which Mr. Weiler stated Cordogan and Clark.

### Notification of MCAT's Missed and Upcoming ISBE Audit

The amount of Mandated Catagorical (MCAT) payments the state of Illinois did not send district 131 for the 4<sup>th</sup> quarter of FY 2018 was \$ 2,501,036.78. This figure is expected to be paid in the fiscal year we are in now, FY 2019.

### Request to Change Principals Secretary at Fred Rodgers Magnet Academy from 10 ½ month to a 12 month Position

Mr. Steve Megazzini stated the secretary had moved from an elementary school position as a 10 ½ month employee and was grandfathered during her move to FRMA. Mr. Megazzini stated to align FRMA, which is on a middle school schedule, with the other middle schools the secretary should be a 12 month position. The consensus of the committee was to move forward with the recommendation.

## New Business

### Athletic Director Repurpose to Administrator Category

Mr. Steve Megazzini discussed repurposing the Athletic Director position, stated the Assistant Principal of Athletics would not need a Type 75 as they do not evaluate teachers, the position's focus will be on athletics. There is now a Division Chair of Drivers Ed/PE which will evaluate. The consensus of the committee was to move forward with the recommendation.

### Addition of Truancy/Safe Passage Positions

Ms. Beatrice Reyes-Childress presented 2017-2018 school year truancy data in which the district began to look at chronic truancy in tiers district wide by grade level. Ms. Reyes-Childress stated the district was putting together a campaign to emphasize that preschool and kindergarten attendance is just as important as all other grades and the district is creating district wide systemic initiatives regarding attendance across all grades along with raising awareness in the community. Ms. Reyes-Childress presented a draft of a position and staffing request for Attendance Deans, specifically 7. 1 for the high school, 3 for middle schools and 3 for elementary schools (1 for each group of elementary schools feeding to each middle school). Dr. Norrell stated these would be new resources which would be part of district wide goal #3 of attendance and graduation. Ms. Johnson stated that the district should consider an 8<sup>th</sup> attendance dean, 1 specifically for preschool using the preschool grant. The consensus of the committee was to move forward with the recommendation.

### Analysis of P Card List and Use

Dr. Norrell stated the district was reviewing the use of P Cards across the district and would like to lessen the number and usage of P Cards. Reasoning was that use of P Card gives purchasing authority to card holders prior to the purchases being approved.

### Authorization to settle PTAB appeal with Dukane Pre-Cast

Mr. Ryder stated this is a property tax appeal and recommended to approve and settle for \$ 13,570

### Additional Item: Mileage Reimbursement

Ms. Johnson would like the district to review mileage process and maintain proper forms to pay out mileage. Dr. Norrell stated that the district is investigating a new process for mileage reimbursement for district administrators. More information to follow.

Adjourned at 5:45p.m.