

## FINANCE/PERSONNEL COMMITTEE MEETING

Meeting Date: September 8, 2020

### Members:

Annette Johnson, President  
Dan Barreiro, Vice-President  
Alex Arroyo, Member  
Dr. Ann Williams, CFO/CSBO  
Dr. Glenda Rosado, Asst. Spt. For Staff & Student Srvs.  
Dr. Jennifer Norrell, Superintendent

### Attendance:

Yes  
Yes  
No  
Yes  
Yes  
Yes

**Participants:** - Steve Megazzini, Assistant Superintendent of Operations

Public Comments – None

Financials – Dr. Williams reported the July 2020, month end financials. She noted the State of Illinois is almost caught up on payments from last year. The annual audit is still on-going, as indicated by the fund balance report. Ms. Johnson asked about payments for HVAC improvements, Dr. Williams will provide a summary.

TIF Update – Dr. Williams attended the joint review meeting for the TIF relating to the new administration center. Due to the pandemic there have been delays on hearings and other formalities. The process should be finalized on 9/22/2020.

Postage Machine Lease – Dr. Williams reminded the committee that the postage machine is a technology item and therefore exempt from the bidding process. As there are a limited number of vendors she is hopeful to receive at least two proposals and then bring a recommendation for a new lease to the next Board meeting.

Transportation Requests – Dr. Williams advised the committee that the district attorney negotiated, on behalf of the Board of Education, a reduced payment to the district's Special Education transportation providers. This settlement will go to the Board meeting this evening.

Budget Transition – Dr. Norrell shared with the committee some purchasing delays due to account number changes transitioning to the new Zero Based Budgeting procedure this fiscal year. The district's electronic purchasing system has a feature that can allow budget requests prior to finalizing the budget. The district Treasurer has recommended turning this feature 'on' so orders needed before the budget is officially adopted can be processed. The current administrative approval process will remain in place.

PRESS Policy Revisions – Dr. Rosado summarized 10 PRESS policy revisions and corresponding recommendations from the District attorney. *The committee agreed to move to the full board for approval.*

Stipends – Dr. Norrell shared that the union leadership and administration have identified nine categories of stipends currently approved for this year: Professional Learning Community (PLC) Leaders, Middle School Team Leaders, Facilitators (Bilingual, Content Area, and Technology), New Educator Support Team (NEST) program, Mentors, and Illinois High School Athletics (IHSA) approved athletics: Girls Cross Country, Boys Cross Country, Girls Tennis, and Boys/Girls Golf. All other stipends have been frozen for the time being. A stipend advisory committee has been formed and met last week.

Options are being considered that will provide various opportunities or outlets for students and also fiscal accountability to justify any money being spent.

Overload Requests at East High – In order to meet the instructional needs at the HS this school year Dr. Rosado is requesting 14 overloads. *The committee agreed to move to the full board for approval.*

### **Old Business**

Athletico – Dr. Williams reminded the committee that a bid was put out in June for athletic training services. The district received only one response, from the incumbent, Athletico. Due to IHSA changes related to the pandemic, the district was able to re-negotiate the terms based on this year's needs. This item is on the Board agenda this evening as an action item.

### **New Business**

Dr. Norrell explained to the committee this request would typically go to the curriculum committee, but do to timing she is asking for consensus from this committee for K-12 student resource kits. Material for the academic resource kits has been selected to meet the challenge for each grade level. The cost for all kits is \$220,000, all funding will be from various grant dollars, including the Coronavirus Aid, Relief, and Economic Security Act (CARES). *The committee agreed to move to the full board for approval.*

Meeting adjourned at 5:32 pm