

FINANCE/PERSONNEL COMMITTEE MEETING

MEETING DATE: TUESDAY, JULY 12, 2016 AT 4:30 P.M.

Members:

Ms. Annette Johnson, Chair
Mr. Ken Darby
Mr. Richard Leonard
Mr. Steven Megazzini

Attendance

Yes
Yes
Yes
Yes

Agenda

1. Roll Call
2. Acceptance of the following donations:
 - a. Twenty \$25.00 gift cards from Hawthorn Associates for special education extended school year incentives
 - b. \$620.85 from the Knights of Columbus for individuals with special education needs
3. Acceptance of the following grants:
 - a. "Teacher Appreciation Luncheon" in the amount of \$2,385.00 from the Meemic Foundation for Teacher Appreciation Week
 - b. "Backpack Food Programs" in the amount of \$32,000.00 from Sodexo Foundation for District 131 students in need for school year 2014-2015
 - c. "Backpack Food Programs in the amount of \$32,000.00 from Sodexo Foundation for District 131 students in need for school year 2015-2016
4. Old Business
 - a. Discussion on financial investments
5. New Business
 - a. Property Tax Appeals
 - b. QSCB 2016B S&P Bond Rating
6. Motion to Approve the following Preschool adjustment of hours from 6.75 hours per day to 8 hours per day for the following positions:
 - a. Five (5) FTE Jumpstart Parent Educators funded by Preschool For All Grant
 - b. Two (2) FTE Preschool Expansion Parent Educators funded by the Preschool Expansion Grant
7. Request for 3 (.5) Class Period Overloads for Advanced Placement Science Classes at East Aurora High School
8. Review of Policy 4:85 Operational Services-Municipal Securities Disclosure Requirements
9. Closed Session, if needed
10. Adjournment

Consent Agenda

1. Next meeting—August 9, 2016 at 4:30 pm, School Service Center
2. Motion to approve the monthly financial report(s):
 - a. List of Bills
 - b. June 2016 Financials
 - c. Fund Balance Report
 - d. Payroll Report
3. Motion to Approve the Personnel Report, as listed:
 - a. Resignations
 - b. Appointments
 - c. Adjusted Appointments
 - d. Retirements
4. Motion to accept the following donations:
 - a. Twenty \$25.00 gift cards from Hawthorn Associates for special education extended school year incentives
 - b. \$620.85 from the Knights of Columbus for individuals with special education needs
5. Motion to accept the following grant(s):
 - a. "Teacher Appreciation Luncheon" in the amount of \$2,385.00 from the Meemic Foundation for Teacher Appreciation Week
 - b. "Backpack Food Programs" in the amount of \$32,000.00 from Sodexo Foundation for District 131 students in need for school year 2014-2015
 - c. "Backpack Food Programs in the amount of \$32,000.00 from Sodexo Foundation for District 131 students in need for school year 2015-2016

Action Items

6. Motion to approve Resolution Authorizing or Reauthorizing Participation in “The Fund”
7. Motion to approve PTAB intervention by Whitt Law with property tax assessment appeals for Aurora Supportive Living Center and Grove of Fox Valley
8. Request for 3 (.5) Class Period Overloads for Advanced Placement Science Classes at East Aurora High School

Informational Items

9. Financial investments
10. QSCB 2016B S&P Bond Rating
11. Adjustment of the following Preschool hours from 6.75 hours per day to 8 hours per day for the following positions:
 - a. Five (5) FTE Jumpstart Parent Educators funded by Preschool For All Grant
12. Review of Policy 4:85 Operational Services-Municipal Securities Disclosure Requirements

Minutes

Grants—Mr. Darby asked why the grants from Sodexo Foundation were missed, since they had dates of 14-15 and 15-16 school years. It was explained to Mr. Darby that these particular items were not forwarded to the finance department for committee processing. All items for pertaining to this committee need to be forwarded to the finance department in order to be added to the agenda for discussion.

Financial investments—Ms. Johnson would like to know where we are with Crystal Financial assuming the District investments. She asked Mr. Megazzini to follow up with Mr. Mark Sheahan, on where we are with this. Ms. Johnson added that Crystal Financial was going to address their board in order to approve us.

Property Tax Appeal—Ms. Johnson presented two new property tax appeals on behalf of Whitt Law. There are two new property tax appeals, one for Grove of Fox Valley. Whitt Law recommends proceeding with the intervention before the PTAB in order to defend the assessed values.

QSCB 2016B S&P Bond Rating—Ms. Johnson would like for Mr. Sheahan to follow up on the status of the QCSB bonds and provide an update on where we are with the bonds.

Preschool Adjustment of Hours—Mr. Megazzini presented a request of aligning all the parent educator positions. Currently the Preschool Expansion grant has parent educators that work 8 hours per day; the Jump Start grant has parent educators that work 6.75 hours per day. Ms. Katie Kogut indicated there is money in the grant to fund the increase in hours; however, Dr. Hoyda told Mr. Megazzini she would like some more information before moving forward with the increased hours. It was agreed to put this request on hold until more information is available. Ms. Johnson agreed and added that this could be brought forward for action with the August 1 board meeting, once Dr. Hoyda reviews all the information.

Class Overloads—Mr. Megazzini presented a request for three half period overloads at the high school for advanced placement science classes. In November 2015 the board had approved in AP Biology and AP Chemistry classes to go from one period to one and a half periods. This request is to accommodate the board action. The teacher would be giving up half a planning period and be compensated. Teachers have an option to refuse the overload if they did not want to give up their planning period.

Policy 4:85 Operational Services-Municipal Securities Disclosure Requirements—This policy is to be in compliance with the law regarding securities disclosure. The policy has been reviewed by the district’s attorney.

Miscellaneous—Ms. Johnson asked how the district was doing in filling open support staff positions. Mr. Megazzini responded there have been some challenges; he would like to see how this hiring season goes before making any suggestions. Mr. Megazzini noticed that internal candidates wishing to transfer to different positions thought there would be more of a bump in pay.

The meeting adjourned at 4:53 pm.