

FINANCE/PERSONNEL COMMITTEE MEETING

Meeting Date: Tuesday September 13, 2016 at 4:30p.m.

Members:

Ms. Annette Johnson, Chair
Mr. Ken Darby
Mr. Richard Leonard
Mr. Michael Prombo
Mr. Steven Megazzini

Attendance:

Yes
Yes
Yes
Yes
Yes

Agenda:

1. Roll Call
2. Public Comments/Questions
3. Motion to accept the following donations:
 - a. Volunteer work hours for the beautification of Krug School grounds from the Montgomery Rotary Club
 - b. Books in a variety of genres for Krug School from Ms. Debra Cork
4. Motion to accept the following grants:
 - a. "VALEES, CTEO State" grant from the Valley Education for Employment System, Career and Tech Ed Improvement, ISBTE sub grant in the amount of \$86,306
 - b. "VALEES, CTE Perkins" grant from the Valley Education for Employment System, Career and Tech Ed Carl D. Perkins sub grant in the amount of \$217,550
 - c. "Fuel Up to Play 60 NFL Flag Essentials Kit" grant form Midwest Dairy Council in the amount of \$320
5. Peace Jam Agreement
6. Grants Presentation
7. Motion to approve Resolution for Sale of Personal Property
 - a. Technology Items
 - b. Building and Grounds Vehicles
8. New Business
 - a. NRG Energy Curtailment Program
 - b. Bidding Procedures
 - c. IMRF Authorized Agent Appointment
9. Request for Preschool Grant Secretary to become a 12 month position
10. IASB PRESS (Illinois Association of School Boards Policy Reference Education Subscription Service) Policy Revisions
 - a. 6:130 Instruction-Program for the Gifted
 - b. 6:300 Instruction-Graduation Requirements

- c. 7:150 Students-Agency and Police Interviews
 - d. 7:190 Students-Student Behavior
 - e. 7:190E-3-Students-Exhibit-Memorandum of Understanding
 - f. 7:200 Students-Suspension Procedures
 - g. 7:210 Students-Expulsion Procedures
 - h. 7:220 Students-Bus Conduct
 - i. 7:240 Students-Conduct Code for Participants in Extracurricular Activities
 - j. 7:305 Students-Student Athlete Concussions and Head Injuries
11. Old Business
- a. Food Service
12. Closed session, if needed
13. Adjournment

Consent Agenda:

1. Next Meeting— October 11, 2016 at 4:30 pm, School Service Center
2. Motion to approve the monthly financial report(s):
 - a. List of Bills
 - b. August 2016 Financials
 - c. Fund Balance Report
 - d. Investments Report
 - e. Payroll Report
3. Motion to Approve the Personnel Report, as listed:
 - a. Resignations
 - b. Appointments
 - c. Adjusted Appointments
 - d. Leaves
4. Motion to accept the following donations:
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 - b. “VALEES, CTE Perkins” grant from the Valley Education for Employment System, Career and Tech Ed Carl D. Perkins sub grant in the amount of \$217,550
 - c. “Fuel Up to Play 60 NFL Flag Essentials Kit” grant form Midwest Dairy Council in the amount of \$32

Informational Items:

6. Peace Jam Agreement
7. Grants Presentation
8. Motion to approve Resolution for Sale of Personal Property
 - a. Technology Items
 - b. Building and Grounds Vehicles
9. New Business
 - a. NRG Energy Curtailment Program
 - b. Bidding Procedures
 - c. IMRF Authorized Agent Appointment
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12. Old Business
 - a. Food Service

Public Comments:

There were no public comments

Minutes

Peace Jam Agreement- Mr. Ken Darby asked about the agreement change from 2018 to 2019. Mr. Nestor Garcia stated he believed the district was renewing the Peace Jam agreement for an additional year, and he will confirm.

Grants- Ms. Margo Schmitt presented information on the Buildings and Grounds grants for East Aurora High School. The grants were for HVAC, windows, water heaters, doors and locks. Ms. Schmitt is applying for grants regarding Safety and Security for Buildings and Grounds. Ms. Schmitt's goal is \$315,000 for safety and security. The first grant Ms. Schmitt spoke about was through State Farm which is \$5,000 for backpacks for disaster preparedness and radios. A second grant Ms. Schmitt is applying for is for \$350,000 to replace portable radios and infrastructure from STARCom.

Buildings and Grounds-The grants the school district is applying for are for playground equipment at the elementary schools, an energy efficiency grant, an environment education grant, community development grant, and public sector boiler system efficiency program. Ms. Schmitt also spoke about planning grants through HUD and US EDA; these grants would update the community around the schools and local neighborhoods, adding transportation resources, bicycle stations, playgrounds, sidewalks etc. in choice neighborhoods.

Ms. Johnson asked about the progress of the High School Stadium and if the district will be receiving any funds from the Chicago Bears. Ms. Schmitt stated that the district has made it through the first round and the district will be notified this month if a site visit will take place. Ms. Johnson asked if any grants have been submitted for soccer or track and field. There is a grant the district applied for through US Soccer for the artificial turf. If the district does receive the grant we would need to use their contractors.

Mr. Garcia spoke regarding the cameras at the High School. Nestor stated he received bids for the cameras and now will need to go out to bid for a server. Mr. Garcia identified the cameras that are needed for the High School. All cameras moving forward will be still cameras. The high school will be first and then the new addition and field house followed by the middle schools and elementary schools. The cameras and server will belong to the district not a third party. Mr. Garcia estimates the project to take 2-5 years. Mr. Garcia also stated that the wiring will be included in the bid and he will compare the cost of using a vendor or in-house to complete the wiring.

Resolution Authorizing Sale of Personal Property- Ms. Johnson inquired if the computers that no longer worked were replaced at the Magnet Academy. Mr. Richard Leonard wants to know what they do with the equipment once the selling of the equipment is approved. These topics will need to be reviewed.

New Business-NRG Energy Curtailment Program-Mr. Michael Prombo spoke regarding curtailing power usage and banking the electricity- the district will be paid whether or not they use the district's energy. Mr. Prombo will bring more information to the next meeting.

Bidding Procedures-Ms. Johnson stated the bidding procedures need to be discussed and the preferred vendor list needs to be used. The process for using the preferred vendors list includes the district determining if district workers can handle the project, if they can't and it's an emergency situation then the list of preferred vendor will be used and the least expensive vendor will be contacted, if that vendor is unable to complete the work, this will be noted and the district will move on to the next vendor.

Request for Preschool Secretary to become a 12 month Position-Mr. Megazzini stated this position is currently an 11 month position with the month of July off. The month of July is a very busy time for this position and they need this secretary to work during July. The secretary manages 3 grants and is responsible for the expenditures, purchase orders, reports and reconciling. The committee agreed to move forward with making this a 12 month position next school year. The position is funded by the grant.

IASB Press The following IASB PRESS (Illinois Association of School Boards Policy Reference Education Subscription Service) policy revisions were reviewed, and will be presented as information on September 19, 2016 with action at a subsequent board meeting:

- a. 6:130 Instruction-Program for the Gifted
- b. 6:300 Instruction-Graduation Requirements
- c. 7:150 Students-Agency and Police Interviews
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Old Business-Food Service- Mr. Leonard would like to get the expenses that were used for the food service preparation at Simmons and the expenses for Preferred Meal set up to determine if the expenses can be reimbursed through the lunch program. Ms. Johnson would like this to be placed back on the agenda next month.

Meeting adjourned.