

FINANCE/PERSONNEL COMMITTEE MEETING

Meeting Date: Tuesday, May 9, 2017 at 4:30pm.

Members:

Ms. Annett Johnson, Chair
Mr. Ken Darby
Mr. Michael Prombo
Mr. Steven Megazzini

Attendance:

Yes
Yes
Yes
Yes

Agenda:

1. Roll Call
2. Public Comments/Questions
3. Acceptance of the following donations
 - a. \$250 worth of new and gently used books from Freedom Elementary School
 - b. \$250 for Gates Elementary Peace Jam from Friends of Chapa Lavia
 - c. \$500 for Gates Elementary Peace Jam from Chris Walk Against Substance Abuse
 - d. \$250 for Gates Elementary Peace Jam from LULAC
 - e. \$40 for Gates Elementary Peace Jam from the City of Aurora
 - f. One flute for Krug Elementary School from Elizabeth Elsbree
4. Acceptance of the following grants
 - a. \$899 from CDW for the Razzle Dazzle Variety Show
 - b. \$4,760 for DART Foundation for Inspired Learning STEMS from Early Childhood Grant for Benavides Kindergarten Center
 - c. \$550,000 from Dunham Fund for Benavides Kindergarten Center
 - d. \$3,000 from Midwest Dairy Council for the Fuel Up to Play Touchdown for Dieterich, Gates, Hermes, Johnson, Oak Park and Rollins Elementary Schools
 - e. \$5,000 from Home Depot for Community Impact Grant for Waldo Middle School
 - f. \$50,000 from Kaboom! for Community Partners Playground Grant for Brady Elementary
 - g. \$5,696.54 from Illinois Department of Commerce for Public Sector Energy Efficiency Pre-Approval Application for Gates Elementary and East Aurora High School.
 - h. \$98,000 from Illinois State Board of Education for Preschool for All 3-5 Additional Funds for the Early Childhood Center
 - i. \$13,547.84 from Presidential Youth Fitness Program for BKC, Allen, Bardwell, Beaupre, Brady, Dieterich, Gates, Hermes, Johnson, Krug, Oak Park, O'Donnell and Rollins Elementary schools
 - j. \$500 from True Value for Painting a Brighter Future Grant for Waldo Middle School
 - k. \$14,787.50 from The Moline Foundation for Neighborhood Superhero's Campaign Grant for East Aurora High School
5. Old Second Signature Card – Brady Elementary School
6. FY18 Finance Department Budget
7. FY18 Human Resources Budget
8. Electricity Utility Review
9. IASB PRESS (Illinois Association of School Boards Policy Reference Education Subscription Service) Policy Revisions
 - a. 7:30 Students – Student Assignment and Intra-District Transfer
 - b. 7:50 Students – School Admissions and Student Transfers To and From Non-District Schools
 - c. 7:60 Student – Residences
 - d. 7:70 Students – Attendance and Truancy
 - e. 7:250 Students – Student Support Services
 - f. 7:260 Students – Exemption from Physical Activity
 - g. 7:305 Students – Student Athlete Concussions and Head Injuries
 - h. 7:310 Students – Restrictions on Publications
 - i. 7:315 Students – Restrictions on Publications; High Schools
 - j. 8:70 Community Relations – Accommodating Individuals with Disabilities
10. New Business

11. Closed Session, if needed
12. Adjournment

Minutes

Public Comments – None.

Donations – Accepted.

Grants – Mr. Darby asked if the Dunham fund donation to the BKC was for the building or the furniture and equipment in the classroom. Ms. Margo Schmidt said that it was for the classroom equipment for the labs. In addition, she noted that this will also be a community center for STEAM delivery to kindergarten, which will include professional development opportunities for various teachers. Ms. Schmidt noted that no one else doing this in Northern Illinois. She also noted that the Dart foundation donation was for Kindergarten based robots for the BKC.

Ms. Johnson noted we received playground grant. Ms. Schmidt noted that installation will begin on July 15. Ms. Schmidt noted that in addition to the 50,000 equipment donation, we also get architecture services and an organizational person. Kiwanis and Community Christian Church will volunteer as labor for the installation. Ms. Schmidt also pointed out that the District will need 8,500 in a matching contribution. Brady has set aside about \$4,000 in their Student Activity Fund to supply water and snacks on the day of the installation. Mr. Darby asked if it would be ADA compliant. Ms. Schmidt noted that we are responsible for selecting the equipment that will be installed and we will be able to have student input. Ms. Johnson asked if this was an annual grant. Ms. Schmidt noted that this grant was a two year process, but that she has a list of playgrounds in order of need and that she would begin applying for an additional one.

There was no other comments regarding the grants.

Old Second Signature Card

Mr. Prombo presented the updated signature card for Brady Elementary School as housekeeping. Ms. Johnson approved to send to the full board.

Fiscal Year 2018 Finance Department Budget

Mr. Prombo presented the Finance Department Budget for fiscal year ending 6/30/18. Discussion ensued about Workers Compensation and the aging of those claims. Ms. Johnson asked about the overage in liability insurance. Mr. Prombo stated that it was likely due to a tentative budget not being updated once the rates came out in July. Mr. Prombo noted that using a good cooperative would help with the budgeting. Mr. Prombo noted he's worked with some strong cooperatives in the past. Mr. Darby and Ms. Johnson agreed that we could explore that option if it was a good cooperative and it would be for next year.

Regarding the Debt Service Budget, Ms. Johnson noted she believes we have a refinancing plan through PMA. Mr. Prombo will look into this.

Regarding the Transportation Budget, Mr. Darby asked about safety lane testing for the bus drivers. Mr. Prombo will check into these fees.

Fiscal Year 2018 Human Resources Department Budget

Mr. Megazzini presented the Finance Department Budget for fiscal year ending 6/30/18. Mr. Darby asked about the breakdown for the substitute teacher line item. He would like to see how much of these expenditures are due to sick days versus professional development days and long-term leave days.

Pertaining to the tuition reimbursement line item, Mr. Darby asked if there was staff that had applied for tuition reimbursement that was not able to be reimbursed. Mr. Megazzini noted that there were a few, but that we will be able to reimburse them in July with the new budget. Mr. Darby asked if we need to look at increasing it. Mr. Megazzini said we have never hit this number in the past. By expanding the eligible participants, we have hit the number and can look at whether or not we need to increase this in future years.

Ms. Johnson asked about the Stipend category being underspent. Mr. Prombo and Mr. Megazzini noted that this is most likely a coding error.

Ms. Johnson asked about the TRS penalties line. Mr. Prombo noted that it has been declining due to new processes in place. In addition, we had a new CBA which made the penalties more difficult to track at the beginning of the fiscal year.

Electricity Review

Mr. Prombo gave the new rate for a one year extension with Constellation Energy. He noted that then it would be in synch with the natural gas bid and then we can go to bid for both utilities. Mr. Patrick Livernois from Constellation Energy noted that letting the contract expire can have adverse effects as we will pay market rates on a month to month extension. Ms. Johnson noted that another vendor complained that we had not gone out to bid and she wanted to consult with the lawyer about whether we needed to go to bid for this. Mr. Prombo noted that according to case precedent from Palatine, the courts decided that utilities are not subject to bid. Mr. Livernois noted that the issue with bidding was that they are as of a certain date which can limit the price.

Mr. Darby asked Mr. Waltz if he had any experience with energy related contracts and vendors. Mr. Waltz noted that he has had positive experience with Constellation. He also noted that he does not want a month-to-month rate.

Ms. Johnson that she will speak to the lawyer tonight to confirm that we do not have to go to bid.

Mr. Constellation noted that we need to give him a 30 day notice for billing and meter reading purposes.

IASB PRESS Policies

Mr. Megazzini went through the changes to the policies. No comments were made.

New Business

None

Closed Session – There was no closed session.

The meeting adjourned at 5:26pm.