



## **GLOBAL COMPLIANCE NETWORK**

Illinois School Code has legislated mandated trainings for all school staff to support the safety and security of our students and staff.

East Aurora School District #131 utilizes an online training system called Global Compliance Network.

- The online training system allows staff to access the training using a computer at any time.
- All newly hired school staff are required to complete online training courses. The requirements for how often the training must be completed are in the attachment.
- The Global Compliance Network website contains links to the online training courses and tracks the completion of the courses.
- A technology kiosk is available in each building for employee use. When using a computer lab or kiosk computer station, it is recommended that the employee uses a head set or ear buds.
- Online training courses can be completed in any order
- To access the online training courses from a District computer:
  - Login to a computer using your employee user name and password. Select an internet browser such as Google Chrome or Internet Explorer and follow the directions to login to GCN that are attached. If you experience difficulties with sound using Internet Explorer, try Google Chrome or an alternate browser.
  - The first time you log on you will input the Org ID 99063a and choose "I do not have a personal ID" then you will create one. Once logged on you will see the tab with all of your required courses.
- For Board Approval dates prior to 9/5/17, the expected date of completion is 10/6/17. For Board Approval dates after 9/12/17, the expected date of completion will be within 45 days of the Board date (the actual completion date will be included in the initial setup email).
- Amanda Sanderson, HR Coordinator, is the district GCN Facilitator.