

Appendix D. Required Bid Forms-Revised

The following forms must be completed and submitted with the sealed bid.

Reach your full potential!

Appendix D1. Bid Submittal Form

Base Bid-Regular Education

(Average fleet age of five (5) years, ten (10) year or 150,000 miles maximum)

The undersigned agrees to perform all the work for the Contract for the following costs:

Bidder Name _____				
Part/ Line	Description	SY 2020-21 Rate	SY 2021-22 Rate	SY 2022-23 Rate
A	Regular Transportation			
	Single route	\$	\$	\$
	Double route	\$	\$	\$
	Triple route	\$	\$	\$
	One-way midday	\$	\$	\$
	Round-trip midday	\$	\$	\$
	Additional hours	\$	\$	\$
B	Shuttles (school to school)			
	Single route	\$	\$	\$
C	Charters (field trips, athletics, etc.)			
	Base rate (3-hours)	\$	\$	\$
	Additional time (15 min increments)	\$	\$	\$
D	Route Add-ons			
	Bus monitor per hour	\$	\$	\$



Appendix D2. Bid Submittal Form

Base Bid-Special Education-In District

(Average fleet age of five (5) years, ten (10) years or 150,000 miles maximum)

The undersigned agrees to perform all the work for the Contract for the following costs:

Bidder Name _____				
Part/ Line	Description	SY 2020-21 Rate	SY 2021-22 Rate	SY 2022-23 Rate
A	Regular Transportation			
	Single route	\$	\$	\$
	Double route	\$	\$	\$
	Triple route	\$	\$	\$
	One-way midday	\$	\$	\$
	Round-trip midday	\$	\$	\$
	Additional hours	\$	\$	\$
B	Shuttles (school to school)			
	Single route	\$	\$	\$
C	Charters (field trips, athletics, etc.)			
	Base rate (3-hours)	\$	\$	\$
	Additional time (15 min increments)	\$	\$	\$
D	Route Add-ons			
9	Bus monitor per hour	\$	\$	\$



Appendix D3. Bid Submittal Form

Base Bid-Regular and Special Education Combined

(Average fleet age of five (5) years, ten (10) years or 150,000 miles maximum)

The undersigned agrees to perform all the work for the Contract for the following costs:

Bidder Name _____				
Part/ Line	Description	SY 2020-21 Rate	SY 2021-22 Rate	SY 2022-23 Rate
A	Regular Transportation			
	Single route	\$	\$	\$
	Double route	\$	\$	\$
	Triple route	\$	\$	\$
	One-way midday	\$	\$	\$
	Round-trip midday	\$	\$	\$
	Additional hours	\$	\$	\$
B	Shuttles (school to school)			
	Single route	\$	\$	\$
C	Charters (field trips, athletics, etc.)			
	Base rate (3-hours)	\$	\$	\$
	Additional time (15 min increments)	\$	\$	\$
D	Route Add-ons			
	Bus monitor per hour	\$	\$	\$



Appendix D4. Bid Submittal Form-Alternate Bid 1-Routing

Alternate Bid 1

Remove the following base bid scope associated with route development and schedules (Section VII) for a deduct sum of:

_____ DOLLARS (\$_____)

Bidder Name _____

Date _____



Appendix D5. Bid Submittal Form-Alternate 2-Regular Ed

Alternate 2-Regular Education (average fleet age of eight (8) years, twelve (12) years max age or 150,000 miles maximum)

The undersigned agrees to perform all the work for the Contract for the following costs:

Bidder Name _____				
Part/ Line	Description	SY 2020-21 Rate	SY 2021-22 Rate	SY 2022-23 Rate
A	Regular Transportation			
	Single route	\$	\$	\$
	Double route	\$	\$	\$
	Triple route	\$	\$	\$
	One-way midday	\$	\$	\$
	Round-trip midday	\$	\$	\$
	Additional hours	\$	\$	\$
B	Shuttles (school to school)			
	Single route	\$	\$	\$
C	Charters (field trips, athletics, etc.)			
	Base rate (3-hours)	\$	\$	\$
	Additional time (15 min increments)	\$	\$	\$
D	Route Add-ons			
	Bus monitor per hour	\$	\$	\$



Appendix D6. Bid Submittal Form-Alternate 2 Special Ed

Alternate 2-Special Education

(Average fleet age of eight (8) years, twelve (12) years max age or 150,000 miles maximum)

The undersigned agrees to perform all the work for the Contract for the following costs:

Bidder Name _____				
Part/ Line	Description	SY 2020-21 Rate	SY 2021-22 Rate	SY 2022-23 Rate
A	Regular Transportation			
	Single route	\$	\$	\$
	Double route	\$	\$	\$
	Triple route	\$	\$	\$
	One-way midday	\$	\$	\$
	Round-trip midday	\$	\$	\$
	Additional hours	\$	\$	\$
B	Shuttles (school to school)			
	Single route	\$	\$	\$
C	Charters (field trips, athletics, etc.)			
	Base rate (3-hours)	\$	\$	\$
	Additional time (15 min increments)	\$	\$	\$
D	Route Add-ons			
	Bus monitor per hour	\$	\$	\$



Appendix D7. Bid Submittal Form-Alternate 2 Combined

Alternate 2-Regular and Special Education Combined (average fleet age of eight (8) years, twelve (12) years max age or 150,000 miles maximum)

The undersigned agrees to perform all the work for the Contract for the following costs:

Bidder Name _____				
Part/ Line	Description	SY 2020-21 Rate	SY 2021-22 Rate	SY 2022-23 Rate
A	Regular Transportation			
	Single route	\$	\$	\$
	Double route	\$	\$	\$
	Triple route	\$	\$	\$
	One-way midday	\$	\$	\$
	Round-trip midday	\$	\$	\$
	Additional hours	\$	\$	\$
B	Shuttles (school to school)			
	Single route	\$	\$	\$
C	Charters (field trips, athletics, etc.)			
	Base rate (3-hours)	\$	\$	\$
	Additional time (15 min increments)	\$	\$	\$
D	Route Add-ons			
	Bus monitor per hour	\$	\$	\$



Appendix D8. Bid Submittal Signatures

The undersigned, having become familiar with the local conditions affecting the cost of operating transportation services with the Contract Documents including the Advertisement for Bid, Instructions to Bidders, Bid Qualifications, Specifications, Requirements, and Addenda issued thereto, hereby agrees to furnish all labor, material, equipment, and services necessary to safely transport students.

_____	_____
Bidder	By
_____	_____
Address	Signature
_____	_____
City, State ZIP	Its
_____	_____
Telephone	Date



Appendix D9. Contractor Certifications

Addenda Receipt

The receipt of addenda numbers 1 through 5 is hereby acknowledged. Failure of any Bidder to receive any addenda or interpretation shall not relieve the Bidder from obligations specified in the Bid. All addenda shall become part of the final contract.

Signature

Certificate of Eligibility to Bid

The undersigned hereby certifies that the Bidder is not barred from Bidding on the Contract as a result of a violation of either the bid-rigging or bid-rotating provisions of Article 33E of the Illinois Criminal Code of 1961, as amended. (720 ILCS 5/33E-3, 720 ILCS 5/33E-4). He/she/it also certifies that he/she/it has read, understands, and agrees that the Board's acceptance of the Contractor's offer by issuance of a contract will create a binding contract.

Signature

Non-Collusion Affidavit

The undersigned Contractor or agent states that he/she/it has not, nor has any other member, representative, or agent of the firm, company, corporation, or partnership represented by him/her/it, entered into any combination, collusion, or agreement with any person relative to the price to be bid by anyone at such letting, nor to prevent any person from bidding, nor to induce anyone to refrain from bidding, and this bid is made without reference to any other bid and without any agreement, understanding, or combination with any other person in reference to such bidding. Contractor further states that no person, firm, or corporation has received or will receive, directly or indirectly, any rebate, fee, gift, commission, or thing of value on account of such sale.

Signature



Certificate Regarding Sexual Harassment Policy

The undersigned Contractor certifies that he/she/it has complied with the requirement of 2-105 of the Illinois Human Rights Act (775 ILCS 5/2-105) with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract.

Signature

Certificate of No Smoking/Tobacco Policy

The undersigned Contractor agrees that he/she/it and his/her/its employees and subcontractors will abide by the Board's no smoking/tobacco policy on all District sites and on all Contractor's buses.

Signature

Certificate Regarding Equal Employment Opportunity

The undersigned hereby certifies that the Bidder is in compliance with the Illinois Human Rights Act (775 ILCS 5/2-105).

Signature

Certificate of Compliance with Illinois Drug-Free Workplace Act

The undersigned, having 25 or more employees, does hereby certify pursuant to section 3 of the Illinois Drug-Free Workplace Act (30 ILCS 580/3) that it shall provide a drug-free workplace for all employees engaged in the performance of work under the contract by complying with the requirements of the Illinois Drug-Free Workplace Act and, further certifies, that it is not ineligible for award of the Contract by reason of debarment for a violation of the Illinois Drug-Free Workplace Act.

Signature



Appendix D10. Acknowledgement of Submission

Acknowledgement of Submission

After having read all the bid specifications and conditions and understanding the same, I hereby submit this bid proposal in accordance with the bid specifications and conditions contained in these Bid Documents.

The undersigned hereby certifies, that the undersigned has read, understands, and agrees to all of the terms included in these Bid Documents and Appendices. If the Board of Education chooses to accept this bid proposal, the Bid Documents and Appendices will be incorporated into and become part of the binding Contract between the Bidder and the Board of Education. In making this bid proposal, the undersigned waives all right to plead any misunderstanding of the Bid Documents and agrees to perform all of the work required herein. If this bid proposal is accepted, the undersigned offers and agrees to furnish all services upon which prices are quoted, at the price and terms stated, and subject to all conditions recorded on this bid proposal.

The undersigned Contractor has checked all the figures contained in this proposal and further understands that the Board will not be responsible from any errors or omissions made therein by the undersigned.

_____ Contractor	_____ By
_____ Address	_____ Signature
_____ City, State ZIP	_____ Its
_____ Telephone	_____ Date

Subscribed and sworn to before me

this _____ day of _____, 2016.

Notary Public



Appendix E. No Bid Response Questionnaire

COURTESY "NO BID" RESPONSE QUESTIONNAIRE

If you are not submitting a price on this bid, we would like your input as to why you are not bidding. Please indicate your reason and return by Bid Due Date to:

Dr. Ann Williams, Chief Financial Officer/CSBO
East Aurora School District 131
417 Fifth Street
Aurora, IL 60505

- ☐ Prior commitments, too busy
- ☐ The school district is too small for us to service the contract
- ☐ Too large a service contract
- ☐ We are not suited for this type of service
- ☐ We do not bid such a contract
- ☐ Other _____

Firm Name

Address

City, State & Zip Code

Telephone Number

By

Title

Date

