

# FALL 2020 REOPENING GUIDANCE



**EAST AURORA**  
SCHOOL DISTRICT 131

[www.d131.org/fall2020](http://www.d131.org/fall2020)

Updated: July 24, 2020

Dear East Aurora School District 131 Community,

Our district is choosing to respond to the Coronavirus Pandemic in a manner that prioritizes health and wellness of our students and staff. We also remain committed to providing a high-quality education for your child. This means that we are implementing additional procedures and best practices recommended by the Center for Disease Control (CDC) and the Illinois Department of Public Health (IDPH) to keep all children safe this school year.



I urge you to read through this guidance carefully and talk to your children about how they can help stop the spread of this virus.

Our first day of school is Monday, August 24. The school year will begin with two weeks of all Remote Learning. Then, following the Labor Day holiday, our Hybrid Learning (in-person and remote hybrid) will begin on Tuesday, September 8. Beginning July 31 through August 7, all families will be asked to complete a form to select either hybrid or full remote learning. Please look for this communication coming soon.



Our plan is based on public health information available at this time, and may be adjusted as new guidance from the Illinois State Board of Education, Illinois Department of Public Health, Centers for Disease Control and other public health officials is received, or as necessary to best support the health and safety of our students and employees.

Staying connected with our families is also a top priority. Be assured that both District 131 and your child's school will share regular updates with you, and allow you to reach out for help when needed. In fact, you can share your questions, comments or concerns about reopening by using a special email address: [fall2020@d131.org](mailto:fall2020@d131.org).

In addition to our website, parent communication will be sent primarily through telephone voice message, Infinite Campus Parent Portal, email, text message, and the District 131 parent app. **Please be sure we have your current contact information on file in Infinite Campus.** Our goal is to provide students with the opportunity to learn daily through staying academically and socially-emotionally engaged whether in-person or remote.

Thank you for your continued support, patience, and flexibility as we begin a very different school year. Even with our challenges, we can partner with you like never before. Together we will celebrate your child's new school year and the many new opportunities it can bring. Together, our enthusiasm, positive attitude, and flexibility will make a world of difference to your child.

Sincerely,

Dr. Jennifer Norrell, Superintendent  
 East Aurora School District 131

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*All information has been taken directly from the Center for Disease Control (CDC.gov) website, the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE) June 23, 2020 Guidance Document.*



## Arriving to School Precautionary Procedures

### Face Coverings

All students will be required to wear face coverings during the school day. Parents are encouraged to purchase a cloth face covering, as cloth can be washed and reused. If your child is taking the bus, the face covering will need to be worn prior to boarding. If you are driving or walking your child to school, please make sure their face covering is on prior to entering the school building.



Cloth face coverings are recommended as a simple barrier to help prevent respiratory droplets from traveling into the air and onto other people when the person wearing the cloth face covering coughs, sneezes, talks, or raises their voice. ***It is highly recommended that you teach your child the importance of keeping their face covering on all day.***

- Practice wearing a face covering at home with your child so that they are comfortable wearing a face covering when school starts.
- CDC recommends all people 2 years of age and older wear a cloth face covering in public settings and when around people who don't live in your household, especially when other social distancing measures are difficult to maintain.
- COVID-19 can be spread by people who do not have symptoms and do not know that they are infected. That's why it's important for everyone to wear cloth face coverings in public settings and practice social distancing (staying at least 6 feet away from other people).
- While cloth face coverings are strongly encouraged to reduce the spread of COVID-19, CDC recognizes there are specific instances when wearing a cloth face covering may not be feasible. In these instances, adaptations and alternatives should be considered whenever possible.

Cloth face coverings should **not** be worn by:

- Children younger than 2 years old.
- Anyone who has trouble breathing.
- Anyone who is unconscious, incapacitated, or otherwise unable to remove the cloth face covering without assistance.

### Short videos from the CDC on Face Covering Do's & Don'ts:



<https://youtu.be/VciAY7up1Fs> (English)



<https://youtu.be/zIDNVyehsRM> (Spanish)

## Symptoms of COVID-19 & School Attendance

It is important for all East Aurora families to be aware of the symptoms outlined by the Center for Disease Control (CDC) for COVID-19. People with COVID-19 have had a wide range of symptoms reported – ranging from mild symptoms to severe illness. Symptoms may appear 2-14 days after exposure to the virus.

As a school district, we understand that school attendance is important, and we want your children to come to school.

**However, please keep your child home if they are experiencing any of the symptoms listed below:**

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

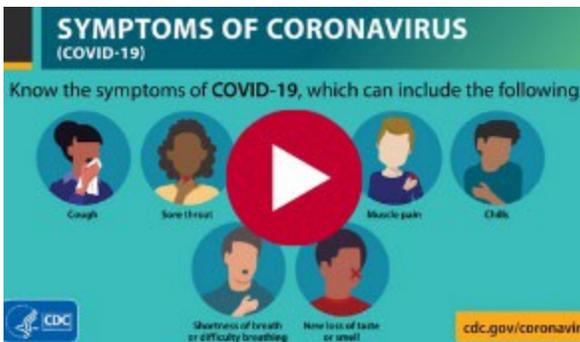
**The CDC and IDPH guidelines for students who are suspected of having COVID-19 symptoms, whether they are tested or not, state that 72 hours must elapse from the resolution of fever without fever-reducing medication and 10 days must pass after symptoms first appear.**

This list does not include all possible symptoms. The CDC will continue to update this list as they learn more about COVID-19.

Your child's school will designate a safe, supervised area to quarantine any individuals who are experiencing COVID-19 like symptoms. If your child becomes ill with COVID-19 like symptoms at school, he/she will be supervised by a staff employee until you are able to come and pick your child up from school.

Finally, please note that this year, we will **not** be issuing awards for perfect attendance. The top priority of our school district is that your children are safe and healthy. If your child is sick, please keep them home.

### Video from the CDC for Symptoms of COVID-19:



<https://youtu.be/7zzfdYShvQU> (English)

## Temperature Checks & Self-Certification

An elevated temperature is considered a common symptom in COVID-19. When school starts back in the fall, the Illinois Department of Public Health (IDPH) has asked that all school buildings conduct symptom screenings and temperature checks of students. Temperature checks and self-certification will occur in the morning, prior to school starting.



- Individuals who have a temperature of 100.4 degrees Fahrenheit/38 degrees Celsius or currently known symptoms of COVID-19 such as fever, cough, shortness of breath or difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting or diarrhea, may not enter the school building.
- Students may also “self-certify” that they are free of symptoms prior to entering the school building. Self-certification will be available through a Google Form that is accessible from your child’s Google Classroom.
- It is important to note that these requirements may change for families depending on updated public health guidance and changing public health conditions.

## Student Transportation

School arrival times may be staggered in order to ensure that students are maintaining the social distance protocol. Your child’s school will provide communication regarding the fall 2020 student bus schedule and the arrival procedures for this coming school year.

Please review the following bus expectations with your children prior to the beginning of the school year:

- All students on a bus must wear a face covering, no more than 50 students may be seated on a bus at one time, and social distancing must be maintained to the greatest extent possible.
- Students will board the bus and fill the seats from the rear towards the front.
- All students will self-certify prior to boarding the school bus. Details about self-certification procedures for our families are forthcoming.
- Students will have assigned seats on the bus, with siblings of the same household being placed near one another.
- Visual guides such as colored tape, floor decals, or signs will be posted so that students know where to sit on the bus in order to maintain social distancing.
- Students are encouraged to maintain social distancing at their bus stops prior to the arrival of the school bus. Parents, please talk to your children about maintaining social distance between their classmates as they wait for the bus to arrive.
- Drivers and monitors must wear approved and appropriate personal protection equipment (PPE) and perform regular hand hygiene.
- Drivers and monitors must complete a symptom and temperature check or self-certify prior to the start of their bus route.
- Bus hand rails will be wiped down at each bus stop prior to the students boarding the school bus.
- Bus seats will be wiped down in-between the bus routes.
- Buses will be disinfected nightly after all routes are completed for the day.



## Maintaining Healthy School Environments

East Aurora School District 131 is committed to maintaining the healthiest school environments possible during the Coronavirus Pandemic. In order to ensure that your children and all staff are safe at school, the following procedures will be followed in order to prevent the spreading of germs between students:

### Social Distancing

To the greatest extent possible, all district school buildings will develop classroom layouts that allow at least 6 feet of physical distance between students.

- Desks will be turned to face in the same direction (rather than facing each other), or have students sit on only one side of tables, spaced apart.
- Your child will have an assigned seat and teachers will develop a marked path of travel within the classroom in order to maintain social distancing from entry into the classroom.
- Visual posters showing 6 feet of distance will be placed throughout all school buildings.
- Markers will be placed on the floor to show your children how far 6 feet is for all common areas of the building.
- Hallways will be marked with tape and converted for a one-way traffic flow whenever possible in order to promote social distancing of students during passing periods.
- The number of people in hallways will be limited to the greatest extent possible.



- Lockers for both middle and high school students will be prohibited until further notice.
- Staff and students should abstain from physical contact, including, but not limited to, handshakes, high fives, hugs, etc.

### Handwashing

Students are encouraged to wash their hands frequently throughout the day in order to prevent the spreading of germs. In order to make sure all students are washing their hands properly; we encourage the five steps that you see outlined below from the CDC. Practice these steps with your child at home:

#### *Follow Five Steps to Wash Your Hands the Right Way*

Washing your hands is easy, and it's one of the most effective ways to prevent the spread of germs. Follow these five steps every time.

1. Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
2. Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
3. Scrub your hands for at least 20 seconds. Need a timer? Hum the “Happy Birthday” song from beginning to end twice.
4. Rinse your hands well under clean, running water.
5. Dry your hands using a clean towel or air dry them.

### *When to Wash Hands*

- After blowing one’s nose, coughing, or sneezing.
- After using the restroom.
- Before eating or preparing food.
- After contact with animals or pets.
- Before and after providing routine care for another person who needs assistance such as a child.

### *Hand Sanitizer in Classrooms*

Washing hands with soap and water is the best way to get rid of germs in most situations. However, there will also be hand sanitizer available in all classrooms for students to use throughout the school day. Students may use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available. Sanitizers can quickly reduce the number of germs on hands in many situations. However,



- Sanitizers do not get rid of all types of germs.
- Hand sanitizers may not be as effective when hands are visibly dirty or greasy.
- Hand sanitizers might not remove harmful chemicals from hands like pesticides and heavy metals.

### *Follow Three Steps to Use Hand Sanitizer the Right Way*

1. Apply the gel product to the palm of one hand (read the label to learn the correct amount).
2. Rub your hands together.
3. Rub the gel over all the surfaces of your hands and fingers until your hands are dry. This should take around 20 seconds.

### **Short videos from the CDC that show proper handwashing:**



<https://youtu.be/fpXh2XHwMmE> (English)



<https://youtu.be/d6GaaqSC4Zw> (Spanish)

## Use of Shared Objects

Use of shared objects (e.g., gym or physical education equipment, art supplies, toys, games) will be discontinued until further notice. Typically, classrooms in our elementary schools have communal supplies that are shared between students. However, due to the spread of germs that may occur when supplies are shared, we will be eliminating the use of shared supplies this school year.



- Your child's belongings will be separated from others' and in individually labeled containers, cubbies, or areas.
- East Aurora School District will ensure adequate supplies to minimize sharing of high touch materials to the greatest extent possible or limit use of supplies and equipment by one group of children at a time and clean and disinfect between use.
- Teachers will encourage students to avoid sharing electronic devices, toys, books, and other games or learning aids.

## Ventilation

The CDC recommends increased circulation of outdoor air as much as possible, for example by opening windows and doors. To the greatest extent possible, individual school buildings will follow these guidelines so long as weather permits us to do so.

## Water Fountains

In order to prevent the spread of germs, water fountains will be discontinued this school year until further notice. Disposable water bottles will be provided to our students to ensure the highest level of safety during the school day.

***We ask that you please do not send your child with a water bottle to school***, as it will be difficult to determine what is inside each water bottle for a student that is bringing one from home.



## Cafeterias/Food Service

Meals will be provided to all students each day of the week, no matter if your child is physically attending school that day or remotely learning from home. Individual schools will send out schedules with door numbers indicated for food pick-up for the days that your child is remotely learning from home. **See the Appendix of Important Documents in this document, for meal-pick up locations and times.**

- When in school, meals will be consumed in classrooms to ensure the least number of students in one space.
- Students will be required to sit in their assigned seats during breakfast and lunch in order to maintain social distancing in the classroom.
- Meals will be individually plated. Buffets and any sort of "shared" food will be prohibited.
- All classrooms will be thoroughly cleaned and disinfected prior to beginning instruction again.
- Hand hygiene for all students must be practiced both before and after each meal that is held in the classroom.

### Recess (Elementary Students)

Students will have recess each day they are in school, but will not be permitted to play on playground equipment during recess time. We are committed to your child's safety and well-being, and we are taking every precaution to stop the spreading of germs between students. Students are not required to wear face coverings outside so long as social distancing is maintained.

### Field Trips

Live field trips will be prohibited this year until further notice. Your child may engage in a virtual field trip with his/her classmates in order to maintain social distancing and to provide the safest learning experience for all students. Examples of wonderful virtual field trips include the Seattle Aquarium, the San Diego Zoo, Yellowstone National Park, and the Boston Children's Museum.



Google Maps also offers a wide array of guided virtual field trip experiences. Visit <https://www.d131.org/virtual-field-trips/> to view several virtual field trips.

### Extracurricular Activities

Please note that extracurricular activities will be limited this year until further notice. In order to prevent the spread of germs, after school providers (i.e. 21<sup>st</sup> Century) must follow the IDPH requirements for social distancing, appropriate use of PPE, limiting the number of students we have in one space, and cleaning and disinfecting any frequently touched surfaces.

### Physical Education, Gymnasiums & Locker Rooms

Physical activity can support your child's overall health and well-being, and it may help reduce stress and anxiety. This year, physical education will take place remotely at home in order to provide the safest learning environment for your child.

- The use of locker rooms and changing of clothes is prohibited until further notice.
- Any sort of physical contact between students is prohibited in order to prevent the spreading of germs.
- The use of any shared gym equipment is not recommended.

### Driver's Education Behind-the-Wheel Instruction (High School Students)

There are specific safety guidelines set forth by the Secretary of State in conjunction with the IDPH for delivering behind-the-wheel training for high school students. We understand that many of our high school students are eager to learn how to drive. The following procedures will be followed when working with your children behind the wheel:



- Allow only two students and one instructor per vehicle.
- Face coverings must be worn, unless medically contraindicated.
- Eating and drinking inside the vehicle is not permitted.

- Complete hand hygiene with either soap and water or hand sanitizer both before and after driving. Hand sanitizer will be placed in each vehicle for your student.
- Between each session, the steering wheel, door handles, seatbelt fastener, controls/dials that the driver would touch, keys, car seats, etc., must be cleaned and disinfected.

### Music-Related Courses

In addition to physical education, music courses will also be taught remotely this school year in order to provide the safest learning environment for your child.

- Musical instruments may not be shared between students at any time.
- Long term rentals are permitted, however, instruments should be properly cleaned and sanitized between rentals.
- Virtual learning opportunities for music-related courses will be provided whenever possible.

### Napping/Rest Time (Early Childhood Students)

All naptime mats and cots will be at least 6 feet apart as much as possible. Placing children head to toe will be considered in order to reduce the potential for a virus to spread. Bedding will be labeled for each child, and thoroughly cleaned and disinfected after each use.

### Cleaning and Disinfecting Surfaces

Your child's safety and wellness will be our main priority when school opens this fall. In order to stop the spread of germs, there will be specific cleaning and disinfecting procedures implemented this fall when schools reopen. We will be following these guidelines when cleaning and disinfecting your child's school:

- If surfaces are dirty, they will be cleaned using a detergent or soap and water prior to disinfection.
- Employees will follow the manufacturer's instructions for all cleaning and disinfection products for concentration, application method and contact time, etc.
- Frequently touched surfaces (e.g., door handles, sink handles) within the school and on school buses will be cleaned at least daily or between use as much as possible.
- There will be a schedule for increased, routine cleaning and disinfection, particularly after any food consumption for breakfast and/or lunch time meals.
- Cleaning products will not be used near children, and staff will ensure that there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes.



## In the Event of a Confirmed COVID-19 Case

East Aurora School District 131 will take all precautionary measures to ensure that your child and all staff are safe and healthy at school. If your child is exposed to someone who has COVID-19, the following procedures must be followed:

### Staying Home

Quarantine is used to keep someone *who might have been exposed to COVID-19* away from others. Quarantine helps prevent spread of disease that can occur before a person knows they are sick or if they are infected with the virus without feeling symptoms. People in quarantine should stay home, separate themselves from others, monitor their health, and follow directions from their state or local health department.

### Who needs to quarantine?

Any student who has been in close contact with someone who has COVID-19 should quarantine.

This includes people who previously had COVID-19 and people who have taken a serologic (antibody) test and have antibodies to the virus.

### What counts as close contact?

- Your child was within 6 feet of someone who has COVID-19 for at least 15 minutes.
- Your child had direct physical contact with the person (touched, hugged, or kissed them).
- Your child shared eating or drinking utensils.
- Another person sneezed, coughed, or somehow got respiratory droplets on your child.

### Communication Regarding COVID-19 Illness

Individual schools will implement a tracking process for monitoring students who have been excluded from school due to having COVID-19 like symptoms, have been diagnosed with COVID-19, or have been exposed to someone with COVID-19 and are in quarantine.

- All students who have been medically excluded for any of the above reasons must check-in and be cleared by the school nurse prior to returning to class.
- Confirmed cases of COVID-19 will be reported to the local health department by the school nurse or designee as required by the Illinois Infectious Disease Reporting requirements issued by the IDPH.
- Parents will immediately be informed of any possible exposure their child may have had to a person with a confirmed COVID-19 case while maintaining student and staff confidentiality rights.

### If a student or staff member develop symptoms of COVID-19 during the school day:

- The person who is ill with symptoms will be separated from others, and will go home to further isolate and follow up with their doctor.
- While waiting for parent pick up, ill students will wait in a supervised designated isolation room.
- The building health assistant will notify the building principal and Ms. Jennifer Sternberg (assistant director of health services for EASD131) of the individual who is ill.
- Cleaning and disinfecting procedures will be implemented by the building principal with maintenance staff, as required.

- The building health assistant will track the students and staff who went home with symptoms by calling the following day and requesting information on whether the student was tested for COVID-19 and the results of testing.

If a student or staff member is confirmed to have a case of COVID-19, the following steps will be taken immediately to reduce transmission:

- The building health assistant will report all positive test results to Ms. Jennifer Sternberg and to the building principal.
- The principal will notify maintenance for cleaning and disinfection of the school building per EASD131 protocol.
- All positive COVID-19 test results will be reported to the Kane County Health Department, and to the associate superintendent, per the Student Services department.
- The Kane County Health Department will be provided information to complete contact tracing.
- The student or staff member will be expected to quarantine in accordance with the CDC guidelines.
- All proper notifications will be made to the school community as quickly as possible via various communication methods while maintaining confidentiality.

If a student or staff member has had close contact with the individual confirmed to have a case of COVID-19, the following steps will be taken immediately to reduce transmission:

- The health assistant or principal will notify Ms. Jennifer Sternberg of the positive cases and that close contact has occurred.
- The student or staff member will be requested to quarantine immediately in accordance with the CDC guidelines.
- Ms. Jennifer Sternberg will notify the Kane County Health Department of the close contact so that contact tracing can be completed.
- A member of the Student Services department will notify the associate superintendent immediately.
- The proper notifications will be made to the school community as quickly as possible via various communication methods while maintaining confidentiality.

## Hybrid & Remote Learning Considerations

### Social and Emotional Learning (SEL) Guidance

When your children return to school this fall, our priority will be student health and safety. Part of student health is your child's social and emotional well-being. Teachers will schedule daily SEL check-ins with their students in order provide a safe space for your child to ask questions and share any concerns. A list of SEL resources for families is also included in the appendix of this handbook.

- ✓ School Counselors and Health Staff will connect with students who are experiencing social and emotional distress.
- ✓ They will provide outside agency resources, social emotional learning resources and online resources to you and your family. Students receiving social work minutes will continue to receive contact via Microsoft Teams/Google Classroom for visits.
- ✓ Teachers, counselors and social workers should communicate any student SEL concerns to the family and their building administrator in order to keep your child safe.



Photo from [www.casel.org](http://www.casel.org)

## Grading

The Illinois State Board of Education (ISBE) encourages school districts to return to traditional grading policies to the greatest extent possible. As a school district, we want to ensure that all East Aurora students have the necessary tools, technology, and teacher supports to be academically successful both at school and learning remotely from home. Please see below for specific grading policies:

<b>Letter Grades (A/B/C/D)</b>
<ul style="list-style-type: none"> <li>✓ Teachers will transition to letter grades (A/B/C/D) for assignments and activities completed during in-class and remote learning sessions.</li> </ul>
<b>Pass (P)</b>
<ul style="list-style-type: none"> <li>✓ Students who experience a health crisis and/or social-emotional learning issues during remote learning times may be issued a (P) for pass instead of a letter grade at the teacher's discretion.</li> <li>✓ Families must be in contact their child's homeroom teacher, who will then coordinate with any other teachers your child sees in order to issue the grade of (P) for Pass for work completed prior to the health crisis and/or social-emotional learning issue.</li> <li>✓ The teacher team will then provide any make-up work for your child to complete once they are healthy and able to do so.</li> </ul>
<b>Incomplete (I)</b>
<ul style="list-style-type: none"> <li>✓ The letter grade of (I) for incomplete will be assigned to students who do not complete adequate assignments and assessments to merit a passing A/B/C/D letter grade.</li> <li>✓ An incomplete will be issued if no response to the teacher or counselor is given after multiple attempts of reaching out to the student.</li> <li>✓ Grades of I (Incomplete) shall not be issued without a written plan under which the student can make-up the work. The written plan must be submitted to and approved by administration a minimum of one week prior to the end of the grading period.</li> <li>✓ All I's must have principal approval.</li> </ul>

## Taking Attendance

When we return to school this fall, daily attendance and engagement of all students is expected whether students are physically in the school building or learning remotely from home.

- Teachers or other school staff members will contact any families who are not in attendance or engaging in classes, whether they are in-person or remote learning.
- Teachers will be flexible in recording student attendance, reviewing student attendance multiple times throughout the school day in order to accommodate our families during hybrid remote learning.
- If your child is sick, please make sure to contact your child's school as soon as possible in order to document the illness.

### Medically Fragile Students & Students with Related Service Providers (OT/PT/Speech & Social Work)

The Department of Student Services is coordinating with our families who either have a child who is medically fragile, or if your child receives services in the areas of OT, PT, Speech and Social Work. Individualized plans for all students with specific medical and health needs will be planned and executed through the Department of Student Services.

There will be a hybrid model for delivery of services, provided both in-person if your child is able to attend school and remotely via teletherapy visits. The following procedures will be followed to ensure the safest delivery of services to your child:

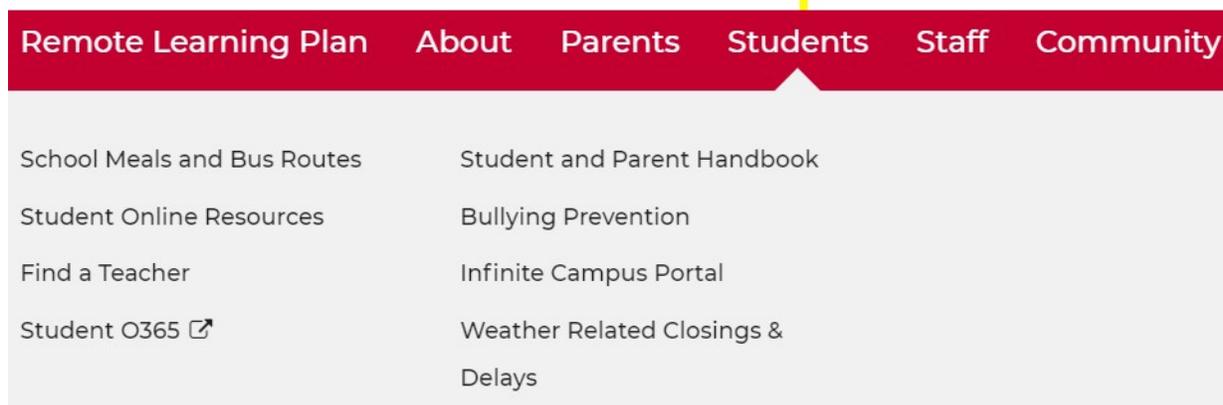
- Staff members will be provided the appropriate personal protection equipment (PPE) to work with your child.
- To the greatest extent possible, students will be required to wear face coverings in order to prevent the spreading of germs. Medical exceptions will require documentation from a doctor.
- Staff members will maintain strict social distancing and practice appropriate hand hygiene with your child.
- Staff members will ensure all materials used to deliver services to your child are cleaned and disinfected between uses with enough time to let the material properly dry.

### Hybrid Remote Learning Guidance with Microsoft O365 Email & Google Classroom

Hybrid remote learning means that sometimes your child will physically be in school learning, and other times they will be learning at home from a device. At this time, all students in East Aurora School District will have access to technology and the internet in their homes so that learning may continue without interruption during the Coronavirus Pandemic. Below you will find technology guidance to best support your child at home.

#### Email Accounts

- All students in grades K-12 will have an email account through **Microsoft Office 365**. Your child's teacher is able to send emails through Google Classroom to your child's email in Microsoft Office 365.
- Parents, we are asking that you please create an email account for yourself (there are directions below for how to do this with Gmail as an example), and that you familiarize yourself with your child's email account. This will be important when communicating with your child's teacher remotely.
- Your child's email address is their [student ID number@d131.org](mailto:student ID number@d131.org). Please see screenshots below for how to access your child's email account:
  1. Go onto the district website, <https://www.d131.org/>.
  2. Click on the "Students" tab at the top of the menu. It looks like this:



3. Click on Student O365.
4. Enter your [child's ID@d131.org](mailto:child's ID@d131.org). Then press "Next." For example, [405389@d131.org](mailto:405389@d131.org).



## Sign in

Email, phone, or Skype

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No account? [Create one!](#)

[Can't access your account?](#)

[Sign-in options](#)

Back

Next

5. Enter your password and then press "Sign in."



← [Idallacqua@d131.org](mailto:Idallacqua@d131.org)

## Enter password

.....|

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[Forgot my password](#)

Sign in

6. Next, you will be asked if you would like to stay signed in. Click “Yes.”



ldallacqua@d131.org

## Stay signed in?

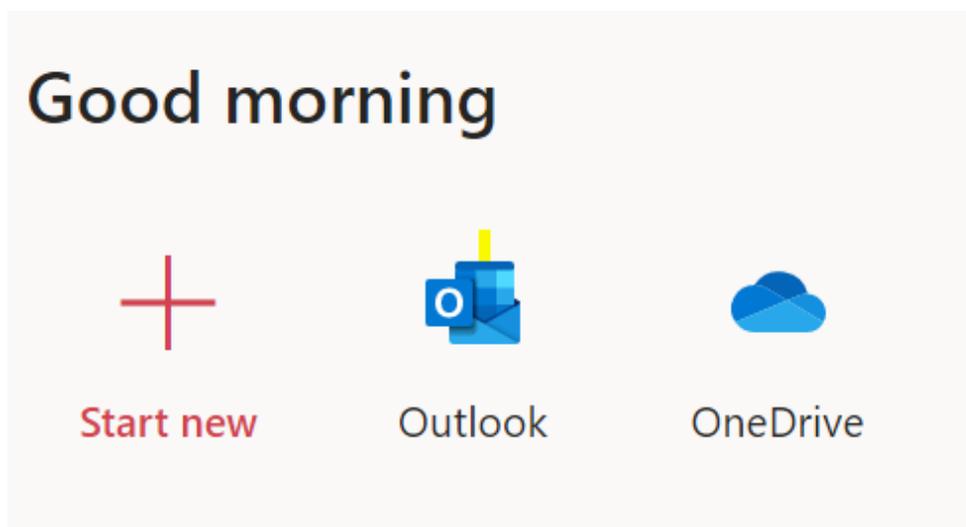
Do this to reduce the number of times you are asked to sign in.

Don't show this again

No

Yes

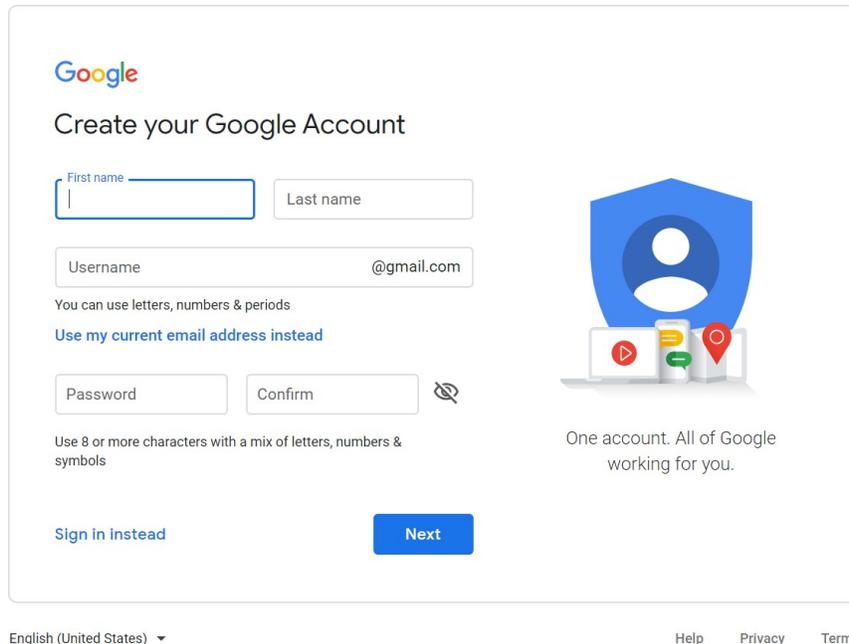
7. Click “Outlook” for your child’s email account.



## Open Your Own Gmail Account (for parents)

To sign up for Gmail, create a Google Account. You can use the username and password to sign into Gmail and other Google products like YouTube, Google Play, and Google Drive.

1. Go to the [Google Account creation page](http://accounts.google.com/signup).  
<http://accounts.google.com/signup>
2. Follow the steps on the screen to set up your account.
3. Use the account you created to sign into Gmail.



The screenshot shows the Google Account creation interface. At the top is the Google logo and the heading "Create your Google Account". Below this are input fields for "First name" and "Last name". A "Username" field is followed by "@gmail.com". A note states "You can use letters, numbers & periods" and a link "Use my current email address instead". There are "Password" and "Confirm" fields with an eye icon for visibility. A note below says "Use 8 or more characters with a mix of letters, numbers & symbols". On the right, there is a blue shield icon with a person silhouette and a laptop with icons for YouTube, Gmail, and Maps. Below the icon is the text "One account. All of Google working for you." At the bottom left is a "Sign in instead" link, and at the bottom right is a blue "Next" button. At the very bottom of the page, there is a language selector "English (United States)" and links for "Help", "Privacy", and "Terms".

## Google Guardian Email Summaries

### *What do the Guardian Summaries Tell Parents?*

- Missing work—Work not turned in when the summary was sent.
- Upcoming work—Work that's due today and tomorrow (for daily emails) or that's due in the upcoming week (for weekly emails).
- Class activity—Announcements, assignments, and questions recently posted by teachers.

### *How do guardians get summaries?*

- A teacher sends an invitation to a guardian.
- After a guardian accepts the invitation, they choose when to get email summaries for each of their students.

### *When do guardians get summaries?*

Guardians can get emails daily or weekly and can unsubscribe at any time. Guardians won't get an email summary if:

- There's no activity to report for the given time period.

- All their student's teachers turned off notifications for their classes.
- They accepted the invitation but chose not to get any summaries.
- They aren't connected to any student in Classroom.

### Common Google Apps and their Icon

Google Classroom is located within your child's G-Suite Applications. Below is a list of common applications within the G-Suite for education. All these icons are in the "waffle," which is 9 little dots located in the upper right-hand corner of your child's screen. It looks like this:



 Classroom	<b>Google Classroom</b> This is where you will find all your child's assignments from his/her teachers.
 Drive	<b>Google Drive</b> This is where all documents are virtually stored for your child. No more loose papers, everything can be organized into folders on the Google Drive!
 Calendar	<b>Google Calendar</b> This is where you will go to find "invitations" for your child to join in virtual class meetings.
 Meet	<b>Google Meet</b> This is where you will click when you want to start a video conference. You can also join a video conference from your child's Google Calendar.
 Docs	<b>Google Docs</b> Google Docs is like Microsoft Word. You can type papers and collaborate virtually on assignments with other children in the classroom through Google Docs.
 Slides	<b>Google Slides</b> Google Slides is like PowerPoint. Students can create slide decks that share information about a topic. They can insert photos and videos into these presentations, and they are also

	able to collaborate virtually on the same project with other children in their classroom.
 <b>Forms</b>	<b>Google Forms</b> Google Forms may be used to assign a quiz to your child, or to survey their interest in a topic. Google Forms provide a quick and easy way for your child's teacher to collect information.
 <b>Jamboard</b>	<b>Google Jamboard</b> Google Jamboard is like a virtual interactive Whiteboard. Your child can write, draw, or use virtual sticky notes to communicate with his/her teacher and other classmates through Google Jamboard.

If you are ever lost and would like to access your child's Google Classroom, please visit:

[classroom.google.com](https://classroom.google.com)

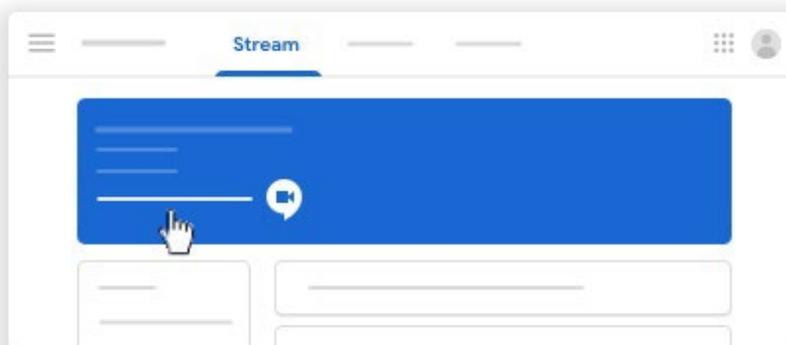
## Common Practices in Google Classroom

### Join a Video Meeting in Google Classroom

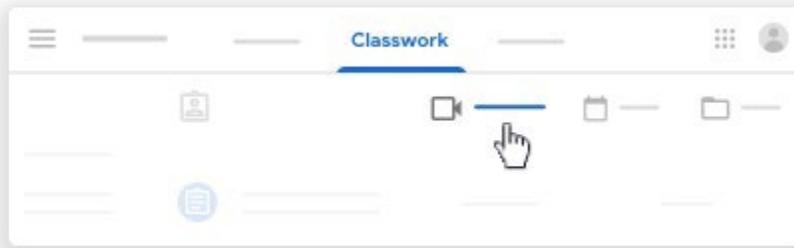
If your teacher turns on Meet for Classroom, you can join a video meeting for your class. You can join a class video meeting after the teacher starts the meeting.

To use Meet, sign into Classroom with a school account.

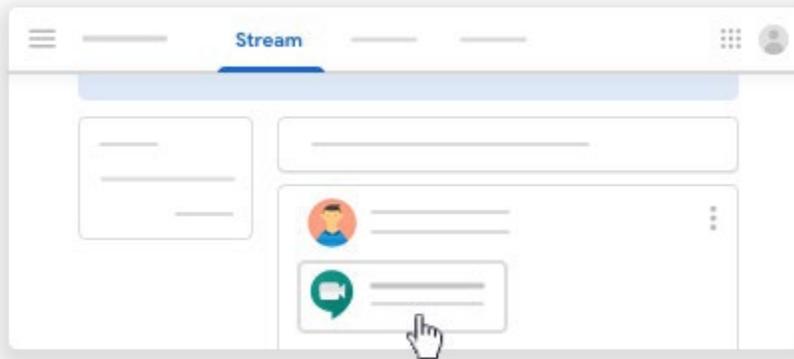
1. Go to [classroom.google.com](https://classroom.google.com).
2. Click the class.
3. Choose an option:
  - On the Stream page, at the top, click the Meet link.



- On the Classwork page, at the top, click Meet .



- On an announcement or post, click the link for the class video meeting.



- (Optional) To allow Meet to use your camera and microphone, click **Allow**.
- In Meet, at the top, make sure you're signed in with your school account. To switch accounts, click **Switch account** > select the Classroom account.
- To join the class video meeting, click **Join now**.

### Join a Meeting from a Calendar Invite

If your teacher or the meeting organizer shares a Google Calendar event with you, you can join the meeting from Calendar.

- Open [Google Calendar](#).
- Sign in with your school account.
- On the calendar, click the video meeting event.  
If you don't see the event, at the top, make sure you're signed in with your school account.
- Click **Join with Google Meet**.
- In Meet, click **Join now**.

### Submitting Assignments in Google Classroom

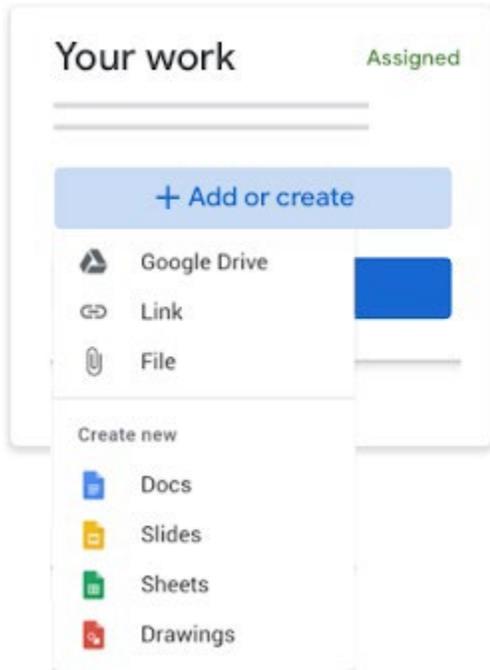
You turn in your work online in Google Classroom. Depending on the type of assignment and attachments, you'll see Turn in or Mark as Done.

If you need to edit work that you turned in, you can unsubmit the assignment before the due date, make your changes, and resubmit. However, any assignment turned in or marked done after the due date is recorded as late.

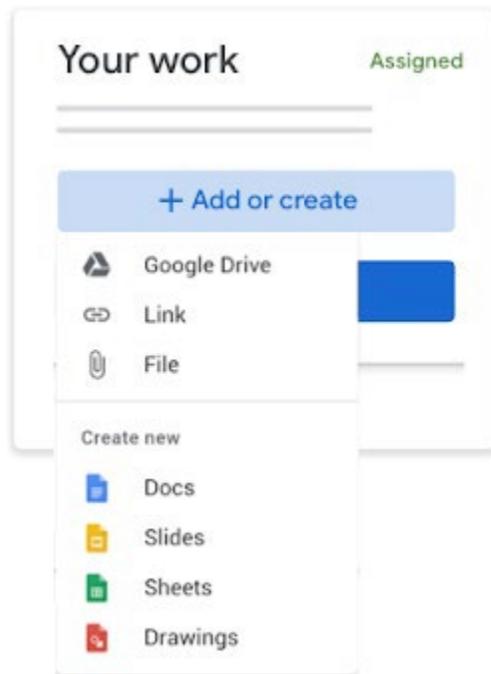
**To Turn in an assignment:**

You can attach one or more files to your work. You can also open new files in Google Docs, Slides, Sheets, and Drawings, work in them, and then attach them to your assignment. However, you can't attach a file that you don't own.

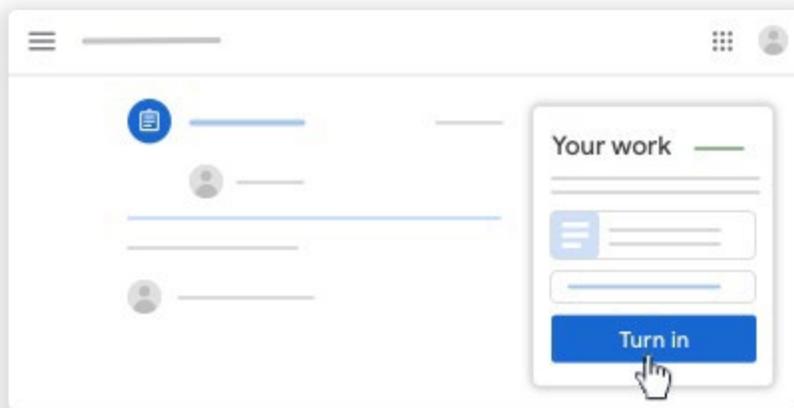
1. Go to [classroom.google.com](https://classroom.google.com).
2. Click the class > Classwork.
3. Click the assignment > View assignment.
4. To attach an item:
  - a. Under **Your work**, click **Add or create** > select Google Drive , Link , or File .



- b. Select the attachment or enter the URL for a link and click **Add**.
5. To attach a new document:
    - a. Under **Your work**, click **Add or create** > Docs , Slides , Sheets , or Drawings .A new file attaches to your work and opens.



- b. Click the file and enter your information.
6. (Optional) To remove an attachment, next to the attachment's name, click Remove ✕.
7. (Optional) To add a private comment to your teacher, under Private comments, enter your comment and click Post ▾.
8. Click **Turn In** and confirm. The status of the assignment changes to **Turned in**.



**Important:** If you get an error message when you click Turn in, let your instructor know.

**To turn in a quiz assignment:**

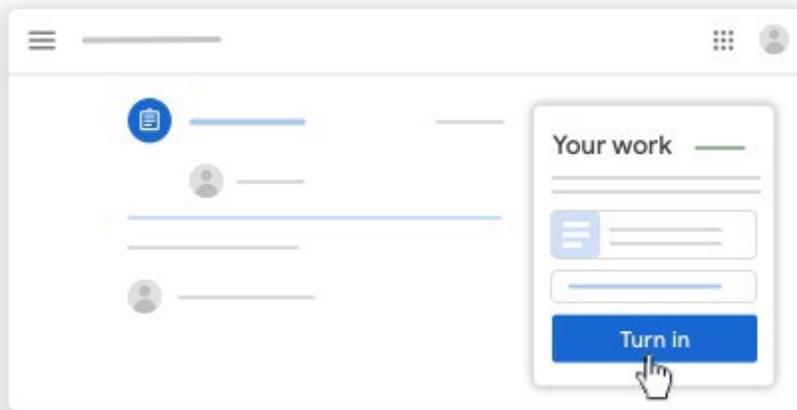
1. Go to [classroom.google.com](https://classroom.google.com).
2. Click the class > **Classwork**.
3. Click the assignment > **View assignment**.

4. Click the form and answer the questions.
5. Click **Submit**.  
If the form is the only work for the assignment, the status of the assignment changes to **Turned in**.
6. If there's more work to do for the assignment, click Open assignment.

### To Turn in an assignment with a doc assigned to you:

If your teacher attached a document with your name in the title, it's your personal copy to review and edit. As you work, your teacher can review your progress before you click **Turn in**.

1. Go to [classroom.google.com](https://classroom.google.com).
2. Click the class > **Classwork**.
3. Click the assignment > **View assignment**.
4. Click the image with your name to open the assigned file.
5. Enter your work.
6. On the document or in Classroom, click **Turn in** and confirm.



The status of the assignment changes to **Turned in**.

**Important:** If you get an error message when you click Turn in, let your instructor know.

### Mark an assignment done

**Important:** Any assignment turned in or marked done after the due date is recorded as late, even if you previously submitted the work before the due date.

1. Go to [classroom.google.com](https://classroom.google.com).
2. Click the class > **Classwork**.
3. Click the assignment > **View assignment**.
4. (Optional) To add a private comment to your teacher, under **Private comments**, enter your comment and click Post .
5. Click **Mark as done** and confirm.
6. The status of the assignment changes to **Turned in**.

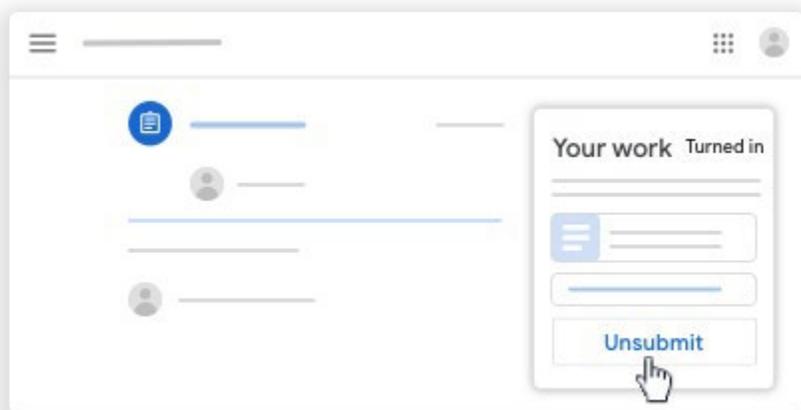
## Unsubmit an assignment

Want to make changes to an assignment that you already turned in? Just unsubmit the work, make the changes, and turn it in again.

**Important:** Any assignment turned in or marked done after the due date is marked late, even if you previously submitted the work before the due date. If you unsubmit an assignment, be sure to resubmit it before the due date.

1. Go to [classroom.google.com](https://classroom.google.com).
2. Click the class > **Classwork**.
3. Click the assignment > **View assignment**.
4. Click **Unsubmit** and confirm.

**Note:** This assignment is now unsubmitted. Turn it in again before the due date.



## Technical Difficulties

If you or your child is experiencing technical difficulties, please reach out to your child's individual school for support.

In Google Classroom, many questions may be answered through the Google Classroom Help Site. Go to the following link for additional support when needed:

[Google Classroom Help](#)

## Appendix of Important Documents

### Middle and High School Parent Memo for iPad Device Collection

In order to prepare for the Fall 2020 school year, we need to collect all district-issued devices from grades 6-12. During this process, each student will be issued a laptop computer. Each student will be required to log into their school account when they arrive. This will make sure their laptop functions correctly. The process should only take between 5-10 minutes per student.

\*The student needs to be registered for school before receiving their laptop computer. You can register online by visiting our school website [www.d131.org/register](http://www.d131.org/register) or in person by appointment only. Call 630-299-7302 to schedule your appointment. If you need help with your username or password please email [portalsupport@d131.org](mailto:portalsupport@d131.org) or call us at 630-299-7302. For any other registration help or to submit address changes email us to [enroll@d131.org](mailto:enroll@d131.org).

**\*All exchanges will take place at East Aurora High School**

**Location: East Aurora High School Main Gymnasium Entrance, Door 15**

#### Middle School Students 6-8

<b>Wednesday</b> - Students with last names starting with A-H	August 5	9:00 a.m. - 2:00 p.m.
<b>Thursday</b> - Students with the last names starting with I-Q	August 6	9:00 a.m.- 2:00 p.m. and 5:00 p.m. - 7:00 p.m.
<b>Friday</b> - Students with the last names starting with R-Z	August 7	9:00 a.m.- 2:00 p.m.

#### High School Students and Middle School Student

<b>Monday</b> - Students with the last names starting with A-H	August 10	9:00 a.m. - 2:00 p.m.
<b>Tuesday</b> - Students with the last names starting with I-Q	August 11	9:00 a.m. - 2:00 p.m. and 5:00 p.m. - 7:00 p.m.
<b>Wednesday</b> - Students with the last names starting with R-Z	August 12	9:00 a.m. - 2:00 p.m.
<b>Thursday</b> - Any Middle and High School Students	August 13	9:00 a.m. - 2:00 p.m. and 5:00 p.m. - 7:00 p.m.
<b>Friday</b> - Any Middle and High School Students	August 14	9:00 a.m. - 2:00 p.m.

#### All Middle and High School Students

<b>Monday</b> - Any Middle and High School Students	August 17	9:00 a.m. - 2:00 p.m.
<b>Tuesday</b> - Any Middle and High School Students	August 18	9:00 a.m. - 2:00 p.m.

## Meal Pick Up Locations and Times

Meals will be provided to all students each day of the week, no matter if your child is physically attending school that day or remotely learning from home.

Individual schools will share instructions with door numbers indicated for food pick-up for the days that your child is remotely learning from home.

Meal pick up for remote learning students will be daily from 9 a.m. - 11 a.m. During this timeframe, parents/students can pickup both breakfast and lunch.

Monday through Friday  
9:00 - 11:00 a.m.

All Elementary Schools, Middle Schools, Fred Rodgers Magnet Academy and East High School

*Note: Students attending Early Childhood Center should pick-up meals at Benavides STEAM Academy; students attending the Gonzalez Child Service Center can pick up meals at O'Donnell Elementary.*



# EAST AURORA SCHOOL DISTRICT 131

## 2020-21 SCHOOL CALENDAR

417 Fifth Street, Aurora IL 60505 (630) 299-5550 www.d131.org info@d131.org



AUGUST					SEPTEMBER					OCTOBER					NOVEMBER				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
3	4	5	6	7		1	2	3	4				1	2	2	3	4	5	6
10	11	12	13	14	7	8	9	10	11	5	6	7	8	9	9	10	11	12	13
17	18	19	20	21	14	15	16	17	18	12	13	14	15	16	16	17	18	19	20
24	25	26	27	28	21	22	23	24	25	19	20	21	22	23	23	24	25	26	27
31					28	29	30			26	27	28	29	30	30				

DECEMBER					JANUARY					FEBRUARY					MARCH				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
	1	2	3	4					1	1	2	3	4	5	1	2	3	4	5
7	8	9	10	11	4	5	6	7	8	8	9	10	11	12	8	9	10	11	12
14	15	16	17	18	11	12	13	14	15	15	16	17	18	19	15	16	17	18	19
21	22	23	24	25	18	19	20	21	22	22	23	24	25	26	22	23	24	25	26
28	29	30	31		25	26	27	28	29						29	30	31		

APRIL					MAY					JUNE				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
			1	2	3	4	5	6	7		1	2	3	4
5	6	7	8	9	10	11	12	13	14	7	8	9	10	11
12	13	14	15	16	17	18	19	20	21	14	15	16	17	18
19	20	21	22	23	24	25	26	27	28	21	22	23	24	25
26	27	28	29	30	31					28	29	30		

Non-attendance day for students

Half Day: Student Attendance (All Remote Learning)

\* Student Emergency Days (If Necessary)

- |   |  |
|---|--|
| <p><b>AUGUST</b></p> <ul style="list-style-type: none"> <li>20 <b>Institute Day</b></li> <li>21 <b>Institute Day</b></li> <li>24 <b>First Day for Students</b></li> </ul> <p><b>SEPTEMBER</b></p> <ul style="list-style-type: none"> <li>7 <b>No School - Labor Day - District Closed</b></li> <li>18 <b>Half Day for Students (All Remote Learning) - School Improvement</b></li> </ul> <p><b>OCTOBER</b></p> <ul style="list-style-type: none"> <li>12 <b>No School - Columbus Day - District Closed</b></li> <li>23 <b>Start of Second Quarter</b></li> <li>29 <b>Half Day for Students (All Remote Learning) - Parent Teacher Conferences</b></li> <li>30 <b>No School - Parent Teacher Conferences</b></li> </ul> <p><b>NOVEMBER</b></p> <ul style="list-style-type: none"> <li>3 <b>No School - Election Day</b></li> <li>11 <b>No School - Veterans Day - District Closed</b></li> <li>18 <b>Half Day for Students (All Remote Learning) - School Improvement</b></li> <li>25-27 <b>No School - Thanksgiving Break - District Closed</b></li> </ul> <p><b>DECEMBER</b></p> <ul style="list-style-type: none"> <li>18 <b>Half Day for Students (All Remote Learning) - School Improvement</b></li> <li>21-31 <b>No School - Winter Break</b></li> </ul> <p><b>JANUARY</b></p> <ul style="list-style-type: none"> <li>1 <b>No School - Winter Break</b></li> <li>4 <b>No School - Institute Day</b></li> <li>18 <b>No School - Start of Third Quarter - Martin Luther King Jr - District Closed</b></li> </ul> | <p><b>FEBRUARY</b></p> <ul style="list-style-type: none"> <li>15 <b>No School - Presidents Day - District Closed</b></li> <li>24 <b>Parent Teacher Conferences</b></li> <li>25 <b>Half Day for Students (All Remote Learning)</b></li> <li>26 <b>County Wide Institute Day</b></li> </ul> <p><b>MARCH</b></p> <ul style="list-style-type: none"> <li>25 <b>Start of Fourth Quarter</b></li> <li>29-31 <b>No School - Spring Break</b></li> </ul> <p><b>APRIL</b></p> <ul style="list-style-type: none"> <li>1-5 <b>No School - Spring Break</b></li> </ul> <p><b>MAY</b></p> <ul style="list-style-type: none"> <li>5 <b>Half Day for Students (All Remote Learning) - School Improvement</b></li> <li>31 <b>No School - Memorial Day - District Closed</b></li> </ul> <p><b>JUNE</b></p> <ul style="list-style-type: none"> <li>2 <b>Last Day of School - Half Day for Students (All Remote Learning) - School Improvement</b></li> </ul> |
|---|--|

*\* If no additional emergency days are used, the last day of school for students and staff will be June 2, 2021. In the event an additional emergency day is used, 6/2 will become a full day and 6/3 will be a half day of attendance for students. If all 5 emergency days are used, the last day of school for students and staff will be 6/9.*

## Social Emotional Learning and Mental Health Resources

### Helpful Links:

[SEL and Mental Health Resources for COVID-19](#)

[Illinois State Board of Education Coronavirus \(COVID-19\) Updates and Resources](#)

[Casel Cares: COVID-19 Resources](#)

[COVID-19 Coronavirus Support for youth, teachers and families](#)

[CDC Coping with Stress and Mental Health](#)

[American School Counselor Association: Planning for Virtual/Distance School Counseling during an Emergency Shutdown](#)

[A Big Lift: Keeping Students Safe, Sound and Secure](#)

### Additional Local Resources

Local Mental Health Providers	Contact Information	Other Notes
Presence Mercy Adolescent Behavioral Health	630-801-2657 (intake) 630-859-2222 (main) 1325 N. Highland Ave, Aurora	Still taking walk-in for a free mental health assessment daily, 8 a.m. to 7:30 p.m., but all walk- ins will be screened for any COVID-19-like symptoms. PHP, Inpatient & Outpatient are still operating per normal with attention to any symptoms.
Linden Oaks at Edward Hospital Adolescent Behavioral Health	630-305-5027 (main/crisis line) 852 S. West St., Naperville	Only doing level of care assessments over the phone unless unusual circumstance. Very selective admission at this point. Only 2 people allowed in for screening (adolescent and one parent). Main campus is still open for inpatient. Outpatient only accepting on case-by-case basis.
Suicide Prevention Services	630-482-9696 (main/crisis line) 528 S. Batavia Ave., Batavia	Walk-in and counseling services are NOT open at this time, but one can call the crisis line where trained staff will problem-solve, provide emotional support, teach coping skills, and provide further resources.
Family Counseling Services	630-844-2662	FCS is NOT offering in person services currently. Their current hours are M-Th from 8 a.m. to 6

	70 S. River St., Aurora	PM. They will work through crises over the phone or via Tele-health (Skype) with callers.
Aurora Police Department	630-256-5000	Non-emergency. Call 911 for emergencies.
National Alliance On Mental Illness (NAMI) South Kane	630-896-6264 namikdk.org	Call for resources, online support groups, COVID-19 help, and tele-therapy. Online chat features also open 24/7.
Kane County Connects - Human Services Hotline	Dial 2-1-1	Hotline can connect callers to local resources such as food pantries, medical services, counseling, employment support, legal assistance, clothing, utility services, counseling, transportation, childcare services.

### Local childcare resources

Hometown Child Care	630-898-4663 (ask for Lisa) <a href="https://hometownchildcare.com/">https://hometownchildcare.com/</a>	0-3 years old for Early Head Start Program>Child Care assistance through YWCA 3-5 years old for Preschool for All program Subsidized care
People for Child Care	630-892-4303	After school programming Subsidized care
YWCA Aurora	<a href="https://ywcachicago.org/our-work/family-support-services/earlyheadstart/">https://ywcachicago.org/our-work/family-support-services/earlyheadstart/</a>	- Ages six weeks to 3 years, Early Head Start-Child Care Partnership Program (w/Hometown Child Care) - Preschool for All Expansion Program - Parent Referral line: Call to receive list of child care programs in the area; no fee for service
Aurora Early Learning Center <a href="https://onehopeunited.org/aurora-early-learning-center/">https://onehopeunited.org/aurora-early-learning-center/</a>	630-256-7700 Email <a href="mailto:ageronimo@onehopeunited.org">ageronimo@onehopeunited.org</a> or <a href="mailto:srivera3@onehopeunited.org">srivera3@onehopeunited.org</a>	Expansion Preschool, 4-year olds Mixed Preschool, 3-5 year olds Young Preschool, 2-3 year olds Twos, 2 year olds Toddler Rooms up to 5 years Infants Slots filling up fast Accept Illinois subsidy (those who qualify pay copay); otherwise rate sheet applies

## National Resources

National Suicide Prevention Hotline	1-800-273-TALK (8255)	Call if you or a loved one is experiencing a mental health crisis. Open 24/7.
The Warm Line	1-866-359-7953	Call for mental health or substance abuse support. This is not a “crisis line” but a source of support for you or a family member. Open M–F, 8 a.m. to 5 p.m.
Crisis Text Line	Text “HELLO” to 741741	Call for any type of crisis. Open 24/7.
CARES Line	1-800-345-9049	Call to talk to a mental health professional if you or your child is a risk to themselves or others or for more referral services. Open 24/7.
CALL4CALM	Text the word “TALK” or “HABLAR” (for Spanish speakers) to 552-020  Also, text other terms, such as “unemployment” or “food” or “shelter” to the same number to receive information on how to access supports and services.	Illinois Department of Human Services support line is reachable via text. Individuals can speak with a mental health professional. Within 24 hours, that individual will receive a call from a mental health professional employed by a local community health center. Calls are FREE and ANONYMOUS.

## Early Childhood Schedules

### Full Day, In-Person Instruction

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:30-9:00 a.m.	Arrival/Breakfast	Arrival/Breakfast	Arrival/Breakfast	Arrival/Breakfast	Parent Group with Google Classroom to Review Lesson
9:00-9:20 a.m.	Whole Group	Whole Group	Whole Group	Whole Group	<b>8:30-8:45 a.m.</b> Whole Group/ Read Aloud
9:20-10:50 a.m.	Free Choice Centers*	Free Choice Centers*	Free Choice Centers*	Free Choice Centers*	<b>8:45-9:00 a.m.</b> Break
10:50-11:20 a.m.	Gross Motor**	Gross Motor**	Gross Motor**	Gross Motor**	<b>9:00-11:15 a.m.</b> Small Groups
11:20-11:50 a.m.	Lunch	Lunch	Lunch	Lunch	<b>11:15-12:15 p.m.</b> Lunch/Plan
11:50-12:10 p.m.	Small Group	Small Group	Small Group	Small Group	<b>12:15-1:45 p.m.</b> Individual Family Check-Ins
12:10-12:40 p.m.	Free Choice Centers*	Free Choice Centers*	Free Choice Centers*	Free Choice Centers*	
12:40-1:40 p.m.	Nap Time	Nap Time	Nap Time	Nap Time	
1:40-2:00 p.m.	Whole Group (ESL/Reading/Writing)	Whole Group (ESL/Reading/Writing)	Whole Group (ESL/Reading/Writing)	Whole Group (ESL/Reading/Writing)	
2:00 p.m.	Self-Help Skills/Dismissal	Self-Help Skills/Dismissal	Self-Help Skills/Dismissal	Self-Help Skills/Dismissal	<b>PLCs 1:45-2:45 p.m.</b>

\*Free choice requirement = minimum of 1/3 of the day (130 minutes).

\*\*Gross motor requirement = minimum of 60 minutes daily

### Half Day AM, In-Person Instruction

	Monday	Tuesday	Wednesday	Thursday	Friday
8:45-9:00 a.m.	Small Group	Small Group	Small Group	Small Group	Parent Group with Google Classroom to Review Lesson
9:00-9:15 a.m.	Whole Group	Whole Group	Whole Group	Whole Group	Whole Group/ Read Aloud
9:15-10:25 a.m.	Free Choice Centers*	Free Choice Centers*	Free Choice Centers*	Free Choice Centers*	<b>9:15-9:30am</b> Break
10:25-10:55 a.m.	Gross Motor Play**	Gross Motor Play**	Gross Motor Play**	Gross Motor Play**	<b>9:30-11:15am</b> Small Groups
10:55-11:10 a.m.	ESL/Literacy Whole Group	ESL/Literacy Whole Group	ESL/Literacy Whole Group	ESL/Literacy Whole Group	
11:10-11:15 a.m.	Self Help Skills	Self Help Skills	Self Help Skills	Self Help Skills	

\*Free choice requirement =minimum of 1/3 of the day (130 minutes). \*\*Gross motor requirement = minimum of 30 minutes daily.

### Half Day PM, Full Remote Instruction

Time	Monday	Tuesday	Wednesday	Thursday	Friday
12:15-12:30 p.m.	Parent Group with Google Classroom to Review Lesson	Parent Group with Google Classroom to Review Lesson	Parent Group with Google Classroom to Review Lesson	Parent Group with Google Classroom to Review Lesson	Parent Group with Google Classroom to Review Lesson
12:30-1:00 p.m.	Whole Group/ Read Aloud				
1:00-1:15 p.m.	Small Group #1				
1:15-1:30 p.m.	Small Group #2				
1:30-1:45 p.m.	Small Group #3				
1:45-2:00 p.m.	Small Group #4				
2:00-2:15 p.m.	Small Group #5				

2:15-2:30 p.m.	Small Group #6	Small Group #6	Small Group #6	Small Group #6	<b>Teacher PLCs 1:45-2:45 p.m.</b>
2:30 p.m.	Small Group #7	Small Group #7	Small Group #7	Small Group #7	

## Elementary School Schedules

### Hybrid Remote A/B Schedule – In-Person Instruction, Grades K-1

Time	Monday Group A	Tuesday Group B	Wednesday Group A	Thursday Group B	Friday (All students remote learning)
8:30-9:00 a.m.	SEL	SEL	SEL	SEL	SEL
9:00-11:00 a.m.	Literacy Block	Literacy Block	Literacy Block	Literacy Block	Remote Learning
11:00-12:00 p.m.	Science/SS	Science/SS	Science/SS	Science/SS	Remote Learning
12:00-12:30 p.m.	<i>Lunch and cleaning of lunch</i>				
12:30-2:00 p.m.	Math	Math	Math	Math	Remote Learning
2:00 p.m.	Dismissal	Dismissal	Dismissal	Dismissal	Remote Learning
2:00-3:45 p.m.	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Remote Learning

### Hybrid Remote A/B Schedule – Remote Instruction, Grades K-1

Time	Monday Group B	Tuesday Group A	Wednesday Group B	Thursday Group A	Friday Remote Learning Day
8:30-9:00 a.m.	SEL (Classroom Teacher)	SEL (Classroom Teacher)	SEL (Classroom Teacher)	SEL (Classroom Teacher)	SEL (Classroom Teacher)
9:00-9:30 a.m.	Kinder-PE  1 <sup>st</sup> -Music	Kinder-PE  1 <sup>st</sup> -Music	Kinder-PE  1 <sup>st</sup> -Music	Kinder-PE  1 <sup>st</sup> -Music	Kinder-PE

9:30-10:00 a.m.	Break/ Independent work	Break/ Independent work	Break/ Independent work	Break/ Independent work	Remote Learning
10:00-10:30 a.m.	Kinder-Art  1 <sup>st</sup> -PE	Kinder-Art  1 <sup>st</sup> -PE	Kinder-Art  1 <sup>st</sup> -PE	Kinder-Art  1 <sup>st</sup> -PE	1 <sup>st</sup> -PE
10:30-11:00 a.m.	Break/ Independent work	Break/ Independent work	Break/ Independent work	Break/ Independent work	Remote Learning
11:00-11:30 a.m.	1st Bilingual  EL Support	1st Bilingual  EL Support	1st Bilingual  EL Support	1st Bilingual  EL Support	Remote Learning
11:30-12:00 p.m.	<i>Lunch</i>				
12:00-1:00 p.m.	Break/ Independent work	Break/ Independent work	Break/ Independent work	Break/ Independent work	Remote Learning
1:00-1:30 p.m.	Kinder-Music  1 <sup>st</sup> -Art	Kinder-Music  1 <sup>st</sup> -Art	Kinder-Music  1 <sup>st</sup> -Art	Kinder-Music  1 <sup>st</sup> -Art	Remote Learning
1:30-2:00 p.m.	Break/ Independent work	Break/ Independent work	Break/ Independent work	Break/ Independent work	Remote Learning
2:00 p.m.	Dismissal	Dismissal	Dismissal	Dismissal	Dismissal
2:00-3:45 p.m.	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	PLC Time (1 hr)  Teacher Prep and Planning

**\*When students are not scheduled for specials, their teacher may send them an invite for additional instruction. Students may also use this time for independent learning or for break time.**

### Hybrid Remote A/B Schedule – In-Person Instruction, Grades 2-3

	Monday Group A	Tuesday Group B	Wednesday Group A	Thursday Group B	Friday All students remote learning
8:30-9:00 a.m.	SEL	SEL	SEL	SEL	SEL
9:00-10:30 a.m.	Math	Math	Math	Math	Remote Learning
10:30-11:30 a.m.	Science/SS	Science/SS	Science/SS	Science/SS	Remote Learning
11:30-12:00 p.m.	<i>Lunch and cleaning of lunch</i>				
12:00-2:00 p.m.	Literacy Block	Literacy Block	Literacy Block	Literacy Block	Remote Learning
2:00 p.m.	Dismissal	Dismissal	Dismissal	Dismissal	Remote Learning
2:00-3:45 p.m.	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Remote Learning

### Hybrid Remote A/B Schedule – Remote Instruction, Grades 2-3

	Monday Group B	Tuesday Group A	Wednesday Group B	Thursday Group A	Friday Remote Learning Day
8:30-9:00 a.m.	SEL (Classroom Teacher)	SEL (Classroom Teacher)	SEL (Classroom Teacher)	SEL (Classroom Teacher)	SEL (Classroom Teacher)
9:00-9:30 a.m.	2 <sup>nd</sup> -Art	2 <sup>nd</sup> -Art	2 <sup>nd</sup> -Art	2 <sup>nd</sup> -Art	Remote Learning
9:30-10:00 a.m.	3 <sup>rd</sup> -PE	3 <sup>rd</sup> -PE	3 <sup>rd</sup> -PE	3 <sup>rd</sup> -PE	3 <sup>rd</sup> -PE
10:00-10:30 a.m.	2 <sup>nd</sup> -Music 3 <sup>rd</sup> -FLES	3 <sup>rd</sup> -FLES			
10:30-11:00 a.m.	3 <sup>rd</sup> -Art	3 <sup>rd</sup> -Art	3 <sup>rd</sup> -Art	3 <sup>rd</sup> -Art	Remote Learning
11:00-11:30 a.m.	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Remote Learning
11:30-12:00 p.m.	<i>Lunch</i>				

12:00-12:30 p.m.	2nd Bilingual EL Support	2nd Bilingual EL Support	2nd Bilingual EL Support	2nd Bilingual EL Support	Remote Learning
12:30-1:00 p.m.	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Remote Learning
1:00-1:30 p.m.	2 <sup>nd</sup> -PE				
1:30-2:00 p.m.	3 <sup>rd</sup> -Music	3 <sup>rd</sup> -Music	3 <sup>rd</sup> -Music	3 <sup>rd</sup> -Music	Remote Learning
2:00 p.m.	Dismissal	Dismissal	Dismissal	Dismissal	Dismissal
2:00-3:45 p.m.	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	PLC Time (1 hr) Teacher Prep and Planning

**\*When students are not scheduled for specials, their teacher may send them an invite for additional instruction. Students may also use this time for independent learning or for break time.**

### Hybrid Remote A/B Schedule – In-Person Instruction, Grades 4-5

	Monday Group A	Tuesday Group B	Wednesday Group A	Thursday Group B	Friday All students remote learning
8:30-9:00 a.m.	SEL	SEL	SEL	SEL	SEL
9:00-11:00 a.m.	Literacy Block	Literacy Block	Literacy Block	Literacy Block	Remote Learning
11:00-11:30 a.m.	<i>Lunch and cleaning of lunch</i>				
11:30-1:00 p.m.	Math	Math	Math	Math	Remote Learning
1:00-2:00 p.m.	Science/SS	Science/SS	Science/SS	Science/SS	Remote Learning
2:00 p.m.	Dismissal	Dismissal	Dismissal	Dismissal	Remote Learning
2:00-3:45 p.m.	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Remote Learning

### Hybrid Remote A/B Schedule – Remote Instruction, Grades 4-5

	Monday Group B	Tuesday Group A	Wednesday Group B	Thursday Group A	Friday Remote Learning Day
8:30-9:00 a.m.	SEL  (Classroom Teacher)	SEL  (Classroom Teacher)	SEL  (Classroom Teacher)	SEL  (Classroom Teacher)	SEL  (Classroom Teacher)
9:00-9:30 a.m.	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Remote Learning
9:30-10:00 a.m.	4 <sup>th</sup> -Music  5 <sup>th</sup> -Art	Remote Learning			
10:00-10:30 a.m.	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Remote Learning
10:30-11:00 a.m.	4 <sup>th</sup> -PE	4 <sup>th</sup> -PE	4 <sup>th</sup> -PE	4 <sup>th</sup> -PE	4 <sup>th</sup> -PE

11:00-11:30 a.m.	5 <sup>th</sup> -Music	5 <sup>th</sup> -Music	5 <sup>th</sup> -Music	5 <sup>th</sup> -Music	Remote Learning
	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	
11:30-12:00 p.m.	<i>Lunch</i>				
12:00-12:30 p.m.	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Break/ Independent Work	Remote Learning
12:30-1:00 p.m.	5 <sup>th</sup> -FLES				
1:00-1:30 p.m.	4 <sup>th</sup> -FLES				
1:30-2:00 p.m.	4 <sup>th</sup> -Art	4 <sup>th</sup> -Art	4 <sup>th</sup> -Art	4 <sup>th</sup> -Art	5 <sup>th</sup> -PE
	5 <sup>th</sup> -PE	5 <sup>th</sup> -PE	5 <sup>th</sup> -PE	5 <sup>th</sup> -PE	
2:00 p.m.	Dismissal	Dismissal	Dismissal	Dismissal	Dismissal
2:00-3:45 p.m.	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	Teacher Prep and Planning	PLC Time (1 hr)  Teacher Prep and Planning

**\*When students are not scheduled for specials, their teacher may send them an invite for additional instruction. Students may also use this time for independent learning or for break time.**

## Middle School Schedule

### Hybrid Remote Schedule – In-Person & Remote Instruction by Last Name

	Monday Red Day		Tuesday Black Day		Wednesday Red Day		Thursday Black Day		Friday Remote Learning
	A-L (In-Person)	M-Z (Remote)	M-Z (In-Person)	A-L (Remote)	A-L (In-Person)	M-Z (Remote)	M-Z (In-Person)	A-L (Remote)	All Students
7:30-8:00 a.m.	SEL/Breakfast		SEL/Breakfast		SEL/Breakfast		SEL/Breakfast		SEL/Breakfast
Period 1, 8:00-8:55 a.m.	Core #1	Encore/PE/ Online Platforms	Core #1	Encore/PE/ Online Platforms	Core #1	Encore/PE/ Online Platforms	Core #1	Encore/PE/ Online Platforms	Remote Learning/ Small Group by Team/Subject
<i>Passing Period - 5 minutes</i>									
Period 2, 9:00-9:55 a.m.	Core #2	Encore/PE / Online Platforms	Core #2	Encore/PE / Online Platforms	Core #2	Encore/PE/ Online Platforms	Core #2	Encore/PE/ Online Platforms	Remote Learning/ Small Group by Team/Subject
<i>Passing Period - 5 minutes</i>									
Period 3, 10:00- 10:55 a.m.	Core #3	Encore/PE/ Online Platforms	Core #3	Encore/PE/ Online Platforms	Core #3	Encore/PE/ Online Platforms	Core #3	Encore/PE/ Online Platforms	Remote Learning/Teacher Check-In (Office Hours)
<i>Passing Period - 5 minutes</i>									

Period 4, 11:00- 11:55 a.m.	Core #4	Encore/PE/ Online Platforms	Remote Learning/Teacher Check-In (Office Hours)						
<i>Passing Periods 5 minutes</i>									
12:00 p.m.	Dismissal / Grab and Go Lunch		Teacher Planning / Lunch						
12:00- 1:30 p.m.	Teacher Planning / Lunch		Teacher Planning / Lunch						
1:30- 2:30 p.m.	EL Support (Newcomers / Level I)		EL Support (Newcomers / Level I)						
	Teacher Planning								

## High School Schedule

### Hybrid Remote Schedule – In-Person & Remote Instruction

Monday/Tuesday		Wednesday/Thursday	
<b>AM Session</b>		<b>AM Session</b>	
Breakfast	8:05-8:20 a.m.	Breakfast	8:05-8:20 a.m.
1	8:25-9:00 a.m.	5	8:25-9:00 a.m.
2	9:05-9:40 a.m.	6	9:05-9:40 a.m.
3	9:45-10:20 a.m.	7	9:45-10:20 a.m.
4	10:25-11:00 a.m.	0	10:25-11:00 a.m.
Lunch Pick-Up	11:00-11:05 a.m.	Lunch Pick-Up	11:00-11:05 a.m.
<b>Teacher Lunch</b>		<b>Teacher Lunch</b>	
<b>Bus Runs</b>		<b>Bus Runs</b>	
<b>PM Session</b>		<b>PM Session</b>	
Lunch	12:05-12:20 p.m.	Lunch	12:05-12:20 p.m.
1	12:25-1:00 p.m.	5	12:25-1:00 p.m.
2	1:05-1:40 p.m.	6	1:05-1:40 p.m.
3	1:45-2:20 p.m.	7	1:45-2:20 p.m.
4	2:25-3:00 p.m.	0	2:25-3:00 p.m.
Dinner Pick-Up	3:00-3:05 p.m.	Dinner Pick-Up	3:00-3:05 p.m.



# EAST AURORA

SCHOOL DISTRICT 131

## STRATEGIC PLAN

### MISSION

Our purpose is to educate and empower all students to reach their full potential.

### VISION

Our future graduates will be confident and productive global citizens committed to improving their community.

## GUIDING PRINCIPLES



### EDUCATIONAL EQUITY

Meet the diverse needs of all students by ensuring a safe and inclusive learning environment.



### OPERATIONAL EXCELLENCE

Utilize systems and resources that promote operational excellence, efficiency, and fiscal accountability.



### COLLABORATIVE LEADERSHIP

Engage in continuous improvements through collaborative, student-focused, and data-driven leadership.



### STUDENT ACHIEVEMENT

Ensure the academic success of all students by closing the opportunity gap.

See our five-year plan at [d131.org/vision](https://d131.org/vision)



*Reach your full potential!*

