

Kindergarten and new student registration instructions

Before you begin the online application, gather all the required documents you will need to enroll your student (your child's certified **birth certificate**, **photo ID** of parent/guardian, and **three (3) proofs** of home address).

- **Tip:** Scan or take pictures of the documents you will need to upload, and save them to your device (computer or tablet) before starting the application. If using a tablet such as an iPad, you can also take a picture of your documents. You may also email your documents to <u>enroll@d131.org</u>.
 - When you are ready to begin, visit <u>www.d131.org/kinder-register</u> and click the red button to begin Kindergarten Registration. You may also visit <u>www.d131.org/register</u> and click on the red button to begin New Student Registration.
 - 2. Select your preferred language (English or Spanish)
 - 3. If you are beginning a new application, click 'Start New Registration.'
 - 4. Enter the legal parent/guardian's information.
 - 5. Be sure to write down your application number—you will need this if you choose to exit your application and finish later, or if you need to call the district office for assistance with your student's application.
 - 6. You will be asked to electronically "sign" your name once more to continue with the application.
 - 7. Please complete each of the five (5) sections of the application. Be sure to read each direction and instruction carefully. Anything with the symbol * is required information.
 - 8. When you are finished, select the red submission button. Only select this when you have fully entered all of your child's registration information accurately.

Congratulations! You have enrolled your child for the 2021-2022 school year.